Summary Minutes
Nevada Hazard Mitigation Planning Committee
17 February 2005

The Nevada Hazard Mitigation Planning Committee (NHMPC) met from 9:00 a.m. to 11:24 a.m. on Thursday, February 17, 2005 at Clark County Department of Development Services, Las Vegas. These minutes and related documents, including a list of members of the Board of Directors, charges and membership of subcommittees, and the Bylaws are posted on the Web site for the Committee (http://www.nbmg.unr.edu/nhmpc/nhmpc.htm).

Attendees included:

Elizabeth Ashby, Nevada Division of Emergency Management
Bob Ashworth*, Nevada Division of Forestry
Press Clewe* Washoe County Resident
Gale Fraser*, Clark County Regional Flood Control District
Terri Garside, Nevada Bureau of Mines and Geology
Kim Groenewold*, Nevada Division of Water Resources
Marge Gunn Nutmann*, Lincoln County Emergency Management
Ben Hutchins*, City of Sparks
Ron Lynn*, Building Official, Department of Development Services, Building Division
Glade Myler, Attorney General's Office
Elton Nutmann, Concerned Citizen
Jim O'Brien*, Clark County Office of Emergency Management
Jon Price*, Nevada Bureau of Mines and Geology, who also held the proxy for Frank Taylor*, NDOT
Jim Reagan*, Sierra Pacific Power Company
Jeanne Ruefer*, Washoe County Department of Water Resources
Ed Ruttan*, American Red Cross

*indicates member of the Board of Directors
A quorum of directors (the necessary 7) was present.

Board members unable to attend or send a proxy included:
Rick Diebold*, Las Vegas Fire Department

Approval of Minutes
The minutes from the November 18th, 2004 meeting were approved.

Division of Emergency Management (DEM) Update
FEMA has provided funding for hazard-mitigation planning workshops. Please contact Elizabeth Ashby at 775-687-4042 if you are interested in attending a workshop.

ACTION ITEM
Elizabeth Ashby will discuss with Frank Siracusa the need for having a Directors' Conference before the flash flooding and fire season. The Conference emphasis will be on hazard mitigation planning.

ACTION ITEM
Gale Fraser and Jeanne Ruefer will give Elizabeth Ashby copies of the flood Public Service Announcements (PSAs) from Clark and Washoe Counties for use at the Directors' Conference.

COMMITTEE REPORTS

Project Subcommittee (Kim Groenewold, Chair)
No Report

Proposal Review Subcommittee (Ron Lynn, Chair)
Ron Lynn reported that the Subcommittee met on February 16, 2005 and reviewed the four proposals submitted to DEM for the Pre-Disaster Mitigation Grant Program. Two Planning proposals and two Mitigation proposals were submitted. As submitted, it was felt that none of the proposals were complete enough to be forward to FEMA in order to qualify for national competition. Of the four proposals submitted, it was felt that only the Planning proposals were in a complete enough state that, with revisions and submission of supporting documentation, they could be submitted to FEMA for this year's competition. Neither of the Mitigation proposals will be submitted to FEMA this year because the Subcommittee felt they lacked significant information to be competitive.

Elizabeth Ashby will contact each submitting agency and give them the Subcommittee's comments on their proposals. She will give those that submitted Planning proposals the opportunity to make revisions to their proposals in hopes of improving their chances of competing nationally.

A Motion was made and seconded to adopt and forward the Subcommittee's recommendations, outlined below, to the Division of Emergency Management. The Motion passed.

It is anticipated that the release of FEMA's Request for Proposals (RFP) will be about January 1, 2006.

The Subcommittee recommends the following process for submission of next year's proposals:

- The Proposal Review Subcommittee will meet shortly after the FEMA Guidelines for next year are issued and revise the current checklist so items on the checklist are in the same order as those in the Guidelines.

- The proposed due-dates (some dates are tentative and dependent on when the FEMA RFP is announced) are:
    a. July 1, 2005, all Nevada jurisdictions will be invited to attend the August 4, 2005 Nevada Hazard Mitigation Planning Committee Meeting so the proposal process can be outlined and explained.

    b. Proposing agencies must submit Letters of Intent by October , 2005. Letters of Intent should include what is being proposed, why the project is necessary, a preliminary Benefit-Cost Analysis, preliminary vendor quotes to see if the project is feasible, and how the project meets the objectives of local and State Plans. Proposals submitted without the Letter of Intent will not be considered.

    c. Completed proposals must be submitted to DEM by February 10, 2006.

    d. In mid-February, both the Subcommittee and full-Committee will meet to review the proposals. Proposing agencies will be invited to the February meeting in order to promote and answer questions about their proposals.

    e. Proposals will be submitted to FEMA by March 10, 2006.

ACTION ITEM
Elizabeth Ashby will send letters to all the Communities in Nevada by July 1 inviting them to attend the August 4, 2005 NHMPC Meeting.

ACTION ITEM
Glade will review the Pre-Disaster Mitigation Grant Program, State Administrative Plan to ensure all the guidelines are followed.

ACTION ITEM
Terri Garside will add voting on the adoption of the proposal submission process to the next meeting agenda.

It's possible that there will not be a May 2005 meeting of the NHMPC, because at this time continued funding for the NHMPC is uncertain.

Outreach Subcommittee (Rick Diebold, Chair)
No report.

Risk Assessment Subcommittee, Ron Hess, Chair
No report.

ACTION ITEM
Gale Fraser will forward a copy of the Clark County Regional Flood Control District's HAZUS inventory updates to Ron Hess as soon as he's had an opportunity to review them.

Nevada Earthquake Safety Council (NESC), Ron Lynn, Chair
The NESC held its February meeting on the 16th at the Clark County Department of Development Services in Las Vegas.

The theme for this year's Earthquake Awareness Week (February 28 to March 5, 2005) is "Beat the Quake." The posters submitted for the poster contest can be viewed on the Nevada Seismological Laboratory's Web site at www.seismo.unr.edu/.

The Education Committee compiled accounts from the 1954 Fallon earthquake.

It was reiterated that the preferred procedure limiting injuries during an earthquake is *Drop, Cover, and Hold*.

A presentation was given by Gloria Leggio and a couple of students from the Las Vegas Academy on the nonstructural hazards mitigation they did at the school.

Three Awards for Excellence were presented:

- Gloria Leggio and Jim O'Donnell for mitigation efforts at the Las Vegas Academy
- Ronald L. Lynn and the Clark County Department of Development for the nonstructural mitigation of the Clark County Operations Center West building
- Dan O'Brien for work of the State of Nevada Public Works Board for remodeling the former Carson City Courthouse, including earthquake retrofit features.

Ad Hoc Flood Awareness in Northern Nevada – Jeanne Ruefer
News Channel 4 in Reno has started running the Flood Insurance Public Service Announcements. Jeannie has been getting calls from as far away as Lovelock, Nevada. The response to the PSAs has been extremely positive.

Kim Groenewold distributed charts showing the purchase of Flood Insurance policies purchased since 2000. The numbers do not show as large an increase as anticipated since the Clark County Flood Awareness Campaign.

This Subcommittee has now come to completion since its goals have been met. It will re-activate as the need arises.

ACTION ITEM
Jeanne Ruefer will send Terri Garside the link to FEMA's FloodSmart Web site for posting on the NHMPC site.

Ad Hoc Mitigation Plan Subcommittee – Elizabeth Ashby
There was no need for the Subcommittee to meet since the State Plan was approved last October.

Ad Hoc Nominating Subcommittee – Jon Price
No report

Presentation
Gale Fraser gave a presentation on the effects of the January flooding in Clark County.

Old Business
Elizabeth Ashby distributed a list of the approximate numbers of recorded disaster incidents, by county, in Nevada for 2000 to 2004. This report was originally thought to be of help by the counties in preparing their Hazard Mitigation Plans. It is now thought that the best information the counties can use is HAZAS data.

Jerry Buk with the UNR Cooperative Extension will continue encouraging and assisting rural counties with their Hazard Mitigation Plans.

ACTION ITEM
Jon Price will contact Jerry Buk and inform him of the new process for submitting proposals.

New Business
Jim O'Brien reported that there was a one-day symposium held last October on specific hazards. Jim felt that it would be beneficial for the NHMPC to participate in another symposium on the same topic. Jon Price mentioned that it would be appropriate, should a symposium be scheduled the day before or after a NHMPC quarterly meeting, for the NHMPC members to have their travel expenses covered in order to attend such a symposium.

Announcements of Future Meetings
- The meeting originally planned for Thursday, 5 May, 9:30 a.m. to 1:00 p.m. (Reno, the day after the Nevada Earthquake Safety Council meeting), is cancelled, unless DEM is able to cover the meeting expenses.
- Thursday, 4 August, 9:00 a.m. to 1:00 p.m. (Las Vegas, the day after the Nevada Earthquake Safety Council meeting)

Thursday, 10 November, 9:30 a.m. to 1:00 p.m. (Reno, the day after the Nevada Earthquake Safety Council meeting)

Public Comment Period
No comments from the public were made.

Meeting adjourned at 11:24 a.m.

Review of action items:
Elizabeth Ashby will discuss with Frank Siracusa the need for a Directors' Conference before flash flooding and fire season. The emphasis will be on hazard mitigation planning.

Gale Fraser and Jeanne Ruefer will give Elizabeth Ashby copies of the flood Public Service Announcements used in Clark and Washoe Counties for use at the Directors' Conference.

Elizabeth Ashby will send letters to all the Communities in Nevada by July 1 inviting them to attend the August 4, 2005 NHMPC Meeting.

Glade will review the Pre-Disaster Mitigation Grant Program, State Administrative Plan to ensure all the guidelines are followed.

Terri Garside will add voting on the adoption of the proposal submission process to the next meeting agenda.

Gale Fraser will forward a copy of the Clark County Regional Flood Control District's HAZUS inventory updates to Ron Hess as soon as he's had an opportunity to review them.

Jeanne Ruefer will send Terri Garside the link to FEMA's FloodSmart Web site for posting on the NHMPC site.
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Respectfully submitted by Terri Garside, 24 February 2005
c/o Nevada Bureau of Mines and Geology, UNR/MS 178, Reno, Nevada 89557-0088
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