

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450  
Ursula Powers 775-687-0316

Date: 17 January 2007  
Time: 10 a.m.-11 a.m.

Purpose: To plan next step for obtaining information for the Nevada Hazard Mitigation Plan (NHMP).

- A. The members discussed what had been accomplished towards the completion of the Nevada HMP.
  1. Nevada Hazard Mitigation Planning Committee
  2. Hazard Risk Assessment Projections Survey
  3. Partial draft of the Nevada HMP
- B. The members divided the next tasks for easier completion.
  1. Elizabeth Ashby
    - a. Set up a meeting with Forestry
    - b. Discuss with Forestry a hazard mitigation strategy for wildfires, floods, etc.
    - c. Supply information to other members of the Task Force.
    - d. Set up next Task Force meeting
  2. Cynthia Bagley
    - a. Continue writing the first draft of the Nevada HMP
    - b. Type up minutes
    - c. Add federal statues referring to hazard mitigation into Section One of the Nevada HMP
  3. Ursula Powers
    - a. Review and edit Nevada HMP
    - b. Draft letters to agencies and send with the Hazard Risk Assessment Projections Survey.
    - c. Look at How-to Guides for the process of prioritization for the Risk Assessment (Section Three)
- C. At the next Task Force meeting, the members will need to discuss the following:
  1. Nevada HMP format
  2. Nevada Risk Assessment Prioritization
  3. Contact with agencies, private and public sector
  4. Press Release to engage the public in hazard mitigation planning

The meeting was closed. Elizabeth Ashby will set up the next meeting in approximately two weeks.

**Concept Meeting – Nevada WUI Summit Summary**  
NDF State Office January 22, 2006

### 1.0 Meeting Purpose

The purpose of this meeting is to discuss the possibility of holding a WUI Summit. The objectives of this summit are to:

- 1) Determine how to reduce the hazard ratings for Nevada’s extreme and high rated communities
- 2) Help accomplish agency goals; and to
- 3) Improve our collective competitiveness for federal and state grant funds in order to address this issue.

We also need to create a process to monitor and report on the progress each community makes toward changing their fire hazard rating.

### 2.0 Introductions

In attendance:

Pete Anderson – Nevada Division of Forestry  
Mike Dondero – Nevada Division of Forestry  
Mike Havercamp – University of Nevada Cooperative Extension  
Elwood Miller – Nevada Fire Safe Council  
Sonya Sistare – University of Nevada Cooperative Extension  
Ed Smith – University of Nevada Cooperative Extension  
Norb Szczurek – North Lake Tahoe Fire Protection District  
Mike Wilde – U.S. Forest Service

### 3.0 Background

#### Nevada Community Wildfire Risk/Hazard Assessment Reports

Nevada recently completed a statewide assessment of over 250 communities to determine their risk of wildfire. These communities were taken from a list published in the Federal Register (66 FR 160) in 2001 of communities vulnerable to wildfire and located near federal lands. The reports were submitted to each county for approval. Not all counties have approved them. The results showed that:

- 16 communities were rated as “extreme” wildfire hazards;
- and 50 communities were rated as “high” wildfire hazards.

The issues identified with these reports are:

- there is no plan for updating the new information, many of which are already outdated due to new construction, recent fuels reduction projects, and the identification of entire communities that were not included in the original assessment;
- acceptance of these plans need to be driven from a local level, not a topside approach;
- and many communities are not even aware that their community is at extreme or high risk.

The cohesive Strategy to Address Wildland Fire Threats emphasized prioritization of projects.

#### 4.0 Interest in Participating

The general feeling of the group was that more parties need to be involved in this discussion before proceeding. Some agencies/organizations that were identified include:

- BLM
- Clark County Fire
- NACO
- Nevada Insurance Council
- Sierra Front Wildfire Cooperators
- State Fire Marshalls

#### 5.0 Summit and Process Approach

During an open discussion, the following points and ideas were submitted:

- A summit would be good starting point to share information, such as how to get funding, start fuels reduction program, etc.
- This could provide a needed overview of where funding comes from and identify future funding requirements.
- The mis-belief that Nevada has its own funding source and doesn't need federal funding could be clarified.
- Senator Reid and others from Washington could be invited, in order to show our statewide collaboration and organization
- Education and ordinances are not enough by themselves. It must be all parts working together in order to achieve success.
- Counties must determine if new or other communities should be included as extreme or high risk.
- Determine if the factors used in the assessment are correct.
- Do we have a collaborative "we" in this idea?
- Should this issue be addressed on a regional level first, and if so, do we have the resources to accomplish this?
- The hazard assessment results should not aggressively released to the public without the counties support in advance.

A basic outline for the summit was determined to be:

1. Begin with an overview of the assessment process, rankings, funding sources
2. Determine how firefighting agency efforts are currently being directed to deal with WUI issues.
3. Discuss the possibility of more effective ways to set priorities, allocate funds, and prioritize.
4. Establish a "Responsibility/Action matrix" to help monitor and report on results.

The target audience for this summit was identified as:

- Firefighting agency representatives from each of the extreme and high rated communities
- Fire Safe Council chapter leaders
- Key community leaders
- County Commissioners
- Staff members from Reid's and Ensign's offices, and others
- State Fire Marshall's office

#### 6.0 Next Meeting

The next meeting will be held on Friday, February 9, starting at 10:00 a.m. at the Carson City Cooperative Extension office located at 2621 Northgate Lane, #15. Ed Smith will contact everyone in advance of the meeting.

**Western States Conference**

January 25, 2007  
MINUTES

The meeting began at 10:00 a.m., chaired by staff from Nevada.

I. **Introductions:** Participants introduced themselves as shown in the table below.

<i>Arizona</i>	<i>California</i>	<i>Colorado</i>
Beth Zimmerman	Karma	Marilyn Gally
Anthony Cox	Doug	
Wendy McCalla	Robert Mead	
Darlene Trammel	Eileen Baumgardner	
<i>Montana</i>	<i>Nevada</i>	<i>Oregon</i>
Tim Thennis	Rick Martin	
	Ron Hood	
	Elizabeth Ashby	
<i>Utah</i>	<i>Washington</i>	
Ryan Pietramali		

II. **Individual Assistance Issues**

- MT spoke about the wind damage at the Black Foot Indian Reservation. The preliminary damage assessment did not meet the necessary threshold to get Individual Assistance from FEMA.
- NV confirmed the state’s Homeowners Disaster Assistance Program regulations will be signed in three to four weeks and they will distribute to the group as soon as possible.
- AZ mentioned the national VOAD conference agenda is out and he will send to NV for distribution to this group.
- CA reported the January 12 freeze lasted five nights and consider a significant number of the citrus crops lost (avocados, lemons, etc.). Damages are hefty. They received SBA declarations in 40 counties and a USDA disaster designation in 18 to 20 counties. The state declared a state of emergency and activated the public assistance program.
- They are concerned about the undocumented people who are not eligible for unemployment and they will continue to address this population. Historically, in the freeze of 1998 and 1999, unemployment in this population was 15,000. State agencies will be meeting soon to brainstorm on how to be creative for keeping people housed.
- AZ asked CA “What are you doing for PA?”
- CA responded the state disaster assistance account will help with repairs and emergency activities. Staff already scheduled an applicants briefing in Sacramento and Fresno. However, the damage is not enough to make the threshold. CA inquired about any suggestions regarding best practices with volunteer organizations.
- AZ summarized the recovery exercise held last Friday was a success and they are working on the after action report.
- CA’s Aileen reported on the exercise called Golden Guardian in November of 2006, simulating the 1906 earthquake in current time. CA scheduled a short-term recovery exercise February 16, 2007, simulating 40 to 60 and 90 days after event. The exercise will deal with infrastructure reconstruction, temporary housing, debris management, health and medical needs. It is a joint table top/workshop with state and federal participation.
- NV asked “What are you trying to achieve with a PA declaration for the frost events?”

- CA stated private non-profits were not eligible for PA and that cities had broken water mains, school pipes, irrigation ditch damages and road damages. They have the IDE program which follows the same process as a federal declaration damage assessment. The cost share is 75/25 percent. There is more Individual Assistance than Public Assistance damage. All 58 counties declared and the State will request for reimbursement of personnel costs for agencies and the set-up of assistance centers.
- CO is working two snow emergency declarations with Region 8 and it has been a learning experience. The "old" state governor declared prior to the "new" governor coming in and staff is in conflict with FEMA about the policy on snow fall. Staff asked if any one had the same experience.
- NV stated they had extended the 2005 snow declarations from 48 to 72 hours for each of the storms that occurred. Staff argued extenuating circumstances on a snow fall 150 percent over the record and used the contiguous county argument to include other affected communities. Region 9 did not have experience with snow emergencies and Region 1 worked on the declarations at the request of Region 9.
- CO asked about the process to join the Yahoo Public Assistance group. AZ responded that Curtis Caldwell of Illinois is the point of contact for the group and will email his information to CO.
- CO informed the group about the February PA training, Utah will send 4 representatives, NM, NV will send two representatives and other states are attending.

### III. Public Assistance Issues:

The group agreed they discussed most of the public assistance issues in the prior item and continued with Hazard Mitigation.

### IV. Hazard Mitigation Issues

- CO explained they advertised the Pre-Disaster Mitigation program to the counties through their emergency coordinator. They requested a notice of interest and the counties to work with sub-applicants. They have a group that prioritizes the applications. They disqualify applications lacking data. CO will submit a total of 11 applications 2 plans and 9 projects. The group discussed the \$500,000 guaranteed amount and agreed it was confusing. FEMA needs to clarify the process if awards exceed the amount.
- CA commented the problem is complicated with lots of earthquake criteria and the lack of clarity about continuity premiums only for first responder facilities such as police and fire. Several definitions exist of what buildings the premium is applicable to. Seismic Benefit Cost Analysis (BCA) ratio calculations may be reduced.
- A member asked if the BCA counted in the national evaluation. The response was that it did not. They also talked about the scoring criteria including more points for states having an enhanced plan. CO stated this was a warped competitive program as it grades States. UT stated it is now the only carrot for an enhanced plan.
- CA stated several programs had deadlines at very short intervals, PDM, FMA, etc. The deadline for the programs are all scheduled within 30 days of each other. FEMA needs to spread it out or longer time for submittal. This short interval makes this a heavy burden for states and locals.
- Good BCA's take time, resources, not fair to sub-applicants with varying application criteria, especially if emergencies occur. Applicants and sub-applicants must choose because they can't do it all.
- AZ stated the timing of the announcement so close to the holidays made it difficult to comply with the deadline.
- UT said other federal agencies released other major grants handled by the same entities at the same time within a 90-day window.

- AZ commented they had deadlines this week, the 24<sup>th</sup> for the HMGP notice of interest and the 25<sup>th</sup> for PDM and FMA.
- CA said winter is the disaster season for them and staff is usually responding to disaster when the federal agencies release their notices.
- AZ commented that if FEMA had a set time frame, we could begin preparing in advance.
- CA agreed and added that more time to complete good applications is necessary. That in order for sub-applicants to enter applications on eGrants, training is necessary.
- AZ held application workshops for PDM, however, they did not provide eGrants. Their workshop included key words, content of application, critical infrastructure, environmental issues and BCA workshops.
- Eileen from CA asked Beth from AZ about the position paper on Public Assistance cost for the NEMA meeting. Beth asked if the question was related to the reduction in rates. If it was she was not aware of any yet. Eileen said Becky Wagner from California is doing one for HMGP. Beth said she would research it. UT and CO also would check for the information.
- UT stated they used volunteer labor for PA for categories A and B.
- AZ will check this out.
- UT said that adding categories A and B to pay application for 25% volunteer labor and the formulas are confusing and this results in the possibility of loss in labor costs when requesting reimbursements.

**V. Open for Discussion**

No further discussion.

**VI Future Meeting Dates:** Thursday, March 1, 2007, at 10:00 a.m. Pacific Time.

**VII. Adjourn**

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450  
Ursula Powers 775-687-0316

Date: 6 February 2007  
Time: 10 a.m.-11 a.m.

Purpose: To plan strategy for presenting Mitigation Goals to the Nevada Department of Forestry session.

D. Preparation for the NDF meeting on 6 February at 9 a.m.

1. Elizabeth Ashby
  - a. Prepare discussion topics for NDF meeting
  - b. Print out needed documents for the NDF meeting
  - c. Set up next Task Force meeting
2. Cynthia Bagley
  - a. Develop a mitigation goals survey
  - b. Type up minutes
3. Ursula Powers
  - a. Review survey

E. At the next Task Force meeting, the members will need to discuss the following:

1. Set up a meeting with Flood Management
2. Contact with agencies, private and public sector
3. Press Release to engage the public in hazard mitigation planning

The meeting was closed. Elizabeth Ashby will set up the next meeting in approximately two weeks.

**NHMPC Planning Sub-Committee  
Mitigation Planning Process Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450  
Participants: Bob Ashworth NDF 775-684-2503  
Kelli Baratti NDF-State Fire & Mutual Coordination 775-684-2516  
775-720-2401  
Mike Dondero State Fire Management Office 775-684-2503

Date: 7 February 2007

Time: 9 a.m.-11 a.m.

Purpose: To plan mitigation goals and objectives for wildfires at a state level using the Fire Safe Council's risk analysis.

F. Introductions.

1. Participants are at the top of the page

G. New Business

1. Mitigation Goals and Objectives
  1. Nevada has many rural communities with day-to-day economics
  2. Important goals and objectives in risk management should include small communities (valley, church, and store), plant species, and animals
  3. Survivable Goals i.e. living with fire instead of fighting fire
  4. Community Wildfire Protection Plan (CWPP) has already been written as per BLM's instructions for all NV's counties
  5. Nevada Wildfire Awareness Week
  6. University of Nevada Cooperative Extension has a chart of 16 of Nevada's extreme fire hazard communities
2. Prioritization Criteria and Methodology
  1. Furnished Mitigation Goals Sample
  2. Furnished STAPLEE process from FEMA 386-3 publication
3. Division's Building Stock Survey
  1. Furnished Survey to be used in assessing vulnerabilities

H. Question session

- I. Next meeting date: end of February or beginning of March

The meeting was adjourned. Elizabeth Ashby will set up the next meeting in either end of February or first of March.

**Planning Meeting Summary- Nevada WUI Fire Summit**

University of Nevada Cooperative Extension Office

Carson City February 9, 2007

**1.0 Meeting Purpose**

The purpose of this meeting is to continue the discussion on collectively holding a Nevada Wildland-Urban Interface Fire Summit. The Summit would provide a forum to discuss and plan for wildfire threat reduction to the 66 extreme and high wildfire hazard communities.

**2.0 Introductions**

In attendance:

Elizabeth Ashby - Division of Emergency Management

Cynthia Bagley - Consultant to DEM

Kelli Baratti - Nevada Division of Forestry

Mike Dondero - Nevada Division of Forestry

Ruta Glinski - Bureau of Land Management

Mike Havercamp - University of Nevada Cooperative Extension

Kacey KC - Nevada Division of Forestry

Elwood Miller - Nevada Fire Safe Council

Sonya Sistare - University of Nevada Cooperative Extension

Ed Smith - University of Nevada Cooperative Extension

Greg Vergari - USDA Forest Service

Several others were unable to attend this meeting, but pledged their support. They are:

Gary Bishop - Nevada Insurance Council

John Ellison - Nevada Association of Counties

Vinson Guthreau - Nevada Association of Counties

JoAnne Hill - Nevada Fire Chiefs Association

Ronna Hubbard - Sierra Front Wildfire Cooperators

Dave Marlow - USDA Forest Service

**3.0 Background to the WUI Summit/Process Idea**Nevada Community Wildfire Risk/Hazard Assessment Reports

Nevada recently completed a statewide assessment of over 250 communities on a county basis to determine their wildfire risk. These communities were taken from a list published in the Federal Register (66 FR 160) in 2001 of communities vulnerable to wildfire and located near federal lands. The reports were submitted to each county for approval and would serve as their Community Wildfire Protection Plan (CWPP) once approved. To date, ten counties have approved them. The results showed that:

- 16 communities were rated as “extreme” wildfire hazard;
- 50 communities were rated as “high” wildfire hazard; and

- 16 of Nevada’s 17 counties had at least one community rated “extreme” or “high” hazard. Esmeralda County did not have one.

The issues identified with these reports are that:

- there is no plan for updating the information, some of which are already outdated due to new construction, recent fuels reduction projects, fires and the identification of entire communities that were not included in the original assessment;
- acceptance of these plans need to be driven from a local level, not a top-down approach; and
- there is no system in place for tracking communities in regards to their hazard rating over time.

### Key Documents

The December 7, 2006 “Implementation Plan for the 10-Year Comprehensive Strategy” emphasized collaboration at the local, state, and federal level in reducing the wildfire threat to communities. The Cohesive Fuels Management Strategy emphasized prioritization. Nevada can demonstrate “collaboration” and prioritization” very well, which should improve our competitiveness for funds.

### Miscellaneous Information

Kasey KC and Elizabeth Ashby both stated that communities/counties with a CWPP would receive higher priority when seeking grant dollars over those without one.

BLM has provided a map of Nevada, broken down into 6 Fire Planning Units (FPUs). The extreme and high rated communities have been divided into these 6 units, which could be used as regions for planning purposes. After discussing the use of FPUs, it was decided that it would be more advantageous to plan on a county-by-county basis.

## **4.0 Do we want to hold a Nevada WUI Summit?**

Based on the background information presented and additional discussion, the group felt this summit should be held. It would allow us to:

- reach a potential audience from all 66 communities at one time;
- approach this issue using a collaborative approach;
- provide a cohesive system of prioritization;
- formulate a process to track and document progress in each of these communities;
- assist communities/counties to establish their CWPP, thereby increasing their funding potential;
- create an understanding among the counties;
- create an approach to take action in reducing the wildfire threat to communities; and
- improve our competitiveness with other states for grant funding.

**5.0 What should the Summit entail?**

- The main focus should be to educate, build awareness on the issue, and to provide an approach to wildfire threat reduction. The plan is to:
  - Present the results of the statewide hazard assessments
  - Discuss current efforts that are reducing this risk in some communities
  - Present funding opportunities
  - Develop a planning process to be used by each county
- Participants should leave this meeting with the tools and a process to formalize an action plan to reduce their community's hazard rating.

Following are additional suggestions discussed by the group:

- NACO should sponsor this event, with supporting partners including BLM, DEM, NDF, Nevada Fire Chiefs Association, Nevada Fire Safe Council, UNR Cooperative Extension, USFS and others. NACO's involvement would:
  - encourage county representatives to attend;
  - recognize that the ultimate responsibility for this issue lies with the county commissioners; and
  - reinforce the idea that projects must begin on the local level in each county.
- University of Nevada Cooperative Extension has offices in each county, and they are jointly funded by those counties. Extension educators could serve as facilitators for community meetings, provide educational materials, and other resources.
- There are County-appointed members of the Hazard Mitigation Committees already established, which include participants from fire departments, police departments, public works and others. Utilizing this group in each community may be the best plan of action.

In conclusion, the following details were established:

**When:** May 23, 2007 during Nevada Wildland Fire Awareness Week

**Where:** Reno or Carson City, depending on availability of a venue

**Sponsor:** NACO, in partnership with BLM, DEM, NDF, NFCA, NFSC, SFWC, UNCE, and USFS.

**Who:** County commissioners appoint member(s) of County Hazard Mitigation Committee; Fire protection representative(s) of the high and extreme communities; high/extreme community rep appointed by the County Commissioners; NFSC Chapter leaders; Agency heads; Elected officials; Congressional Delegation, Governor.

**What:** Planning process to be taken back to the counties to address what to about lowering the extreme/high fire hazard ratings. County mitigation officer should be the "colonel." Leave summit with the tools necessary to formulate action plans.

Draft Agenda:

Welcome and Purpose- Pete Anderson State Forester

Results of the Hazard Assessments-Ed Smith, UNR Cooperative Extension

Current efforts and funding opportunities-Agency reps panel

Planning Process (What is expected)

Small group work

### **6.0 Next Meeting**

The next meeting will be held on March 2. It will begin at 3:00pm at the Carson City Cooperative Extension office located at 2621 Northgate Lane, #15. Ed Smith will contact everyone in advance of the meeting.

**Planning Meeting - Nevada WUI Fire Summit  
Summary**

University of Nevada Cooperative Extension  
Carson City March 2, 2007

### 1.0 Meeting Purpose

The purpose of this meeting is to continue the discussion on planning a Nevada Wildland-Urban Interface Fire Summit.

### 2.0 Introductions

In attendance:

Elizabeth Ashby - Division of Emergency Management  
Cynthia Bagley - Consultant to DEM  
Kelli Baratti - Nevada Division of Forestry  
Butch Hayes - Bureau of Land Management  
JoAnne Hill - Nevada Fire Chiefs Association  
Kacey KC - Nevada Division of Forestry  
Dave Marlow - USDA Forest Service/LTBMU  
Elwood Miller - Nevada Fire Safe Council (NVFSC)  
Kim Otero - University of Nevada Cooperative Extension and NVFSC  
Sonya Sistare - University of Nevada Cooperative Extension  
Ed Smith - University of Nevada Cooperative Extension  
Rob Stokes - Elko County  
Greg Vergari - USDA Forest Service/H-T

### 3.0 Where are we?

Ed Smith presented the following summary of where we are in the planning process and the group made additions as noted in italics:

#### **Why?**

- Educate about Nevada WUI issue
- Present results of statewide assessments
- Discuss current efforts to reduce the threat
  - Educate (Living With Fire)
  - NFSC
  - Insurance
  - Local
  - State
  - Federal
- Funding opportunities

- Develop, present, and support planning process to be taken back to counties to reduce the threat
- Tracking process for subsequent years to measure progress

*(No additions or changes were noted)*

**What?**

- Planning process to be taken back to counties to address what to do to lower their extreme/high ratings. County mitigation officer should be the “colonel.” Leave with the tools and contacts to form action plans. Use County Hazard Mitigation Planning committees since they are already established.

*Elizabeth Ashby noted that only those communities that have begun the process of establishing or have already established a hazard plan have a committee in place. Many counties have not started the process.*

*Elwood Miller stated that attendees must leave this summit inspired, motivated and equipped with the tools needed to make change in their community. This summit is only the first step.*

*Ed Smith suggested a follow-up summit the next year as an accountability step - to see “How are we doing”. It may ultimately become an annual event.*

*Greg Vergari felt we needed an overall chart to represent the situation as a whole, which when completed during the process of the summit, would be a concrete visual aid for attendees.*

**Who?**

- County Commissioners appoint person(s) from County Hazard Committee
- Fire Protection rep from each high/extreme community
- High/Extreme community rep appointed by County Commission (NFSC leader where available)
- Agency heads, purse string holders from Washington, elected officials, Congressional delegation, Governor.

*Must include representatives from new communities who may be at risk. Kelli Baratti suggests that invitee bring along an influential member of their community.*

*There was a question of whether this should be an open meeting or by invitation only. It was determined that it should be by invitation only, and those invitees would bring this information back into their communities and hold their own community-level meetings.*

**Sponsors?**

- NACO?

*Greg V. stated that the county representatives are the key to getting projects going in each community. Elwood M. agreed, and suggested that the invitation to attend should come from NACO and the Nevada Fire Safe Council jointly.*

- BLM, USFS, DEM, NDF, NFCA, SFWC, NFSC, UNCE would all be cooperating partners in this summit.

**When?**

- May 23, during NWFAW

*Sonya Sistare noted that many Fire Safe Council chapter leaders were pulled out of their communities during NWFAW because of their Annual Membership meeting, held during the same timeframe. This might present a similar situation for them. Kim Otero noted that they would arrange events on the weekends anyway, so a mid-week event should not be a problem. There was much discussion by the group to choose an alternate date, with the only other possibility being early September. It was decided to stick with the May 23<sup>rd</sup> date.*

**Where?**

- Reno (maybe Carson)

*Sonya S. suggested the Plaza Hotel Conference Center, located in Carson City. Their room would hold 150 people classroom style, or up to 400 people theater style. The room could be broken down into 3 rooms for break-out sessions holding 50 people in each room. A 4<sup>th</sup> session could be held in the Conference Center's 800 sq. foot lobby, which could hold 50 people as well. The facility has a full kitchen and could arrange for coffee breaks and lunch, either buffet style or a served meal. Their room rates currently run from \$59.00 to \$64.00, with state rates offered at \$52.00. The hotel is very accommodating and will work with us to establish a good rate for the entire package.*

*The group felt this facility might not be big enough if we receive a good response, but since it can adapt from classroom style to theater style, might still work.*

#### 4.0 Proposed Agenda and Fine Tuning

A tentative agenda was proposed to the group by Ed Smith. The group discussed and edited, also determining how much time should be allotted to each section. The results are shown as Attachment 1.

#### 5.0 Assignments

Everyone was encouraged to talk to the proposed presenters from their agency and confirm their involvement. Ed will talk to NACO.

#### 6.0 Next Meeting

The next meeting will be held on March 22. It will begin at 2:00pm at the Carson City Cooperative Extension office located at 2621 Northgate Lane, #15. Ed Smith will contact everyone in advance of the meeting.

This page intentionally left blank

**Nevada Hazard Mitigation Planning Committee**  
**Subcommittee: Planning**  
**Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450  
Ursula Powers 775-687-0316 (Absent)

Date: 20 March 2007

Time: 9 a.m.-11 a.m.

Purpose: To review Section One and Two of the updated Nevada HMP.

- J. Reviewed Section One and Two
  - a. Edited grammar and spelling errors
  - b. Added AB326 for Section One
  - c. Added Hazard Mitigation Planning Subcommittee members
  - d. Discussed Incorporation of Existing plan table
  - e. Added river and lake information to the State profile in Section Two
- K. At the next Task Force meeting, the members will need to discuss the following:
  - 1. Agenda for the Nevada Hazard Mitigation Planning Subcommittee meeting
  - 2. Worksheets for Risk Assessment
  - 3. Planning forms for the Subcommittee

The meeting was closed. Next meeting will 26 March 2007 to discuss agenda and worksheets for the Nevada Hazard Mitigation Planning Subcommittee meeting on 28 March 2007.

**Planning Meeting - Nevada WUI Fire Summit Summary**

University of Nevada Cooperative Extension

Carson City March 22, 2007

**1.0 Introductions**

In attendance:

Elizabeth Ashby - Division of Emergency Management  
Cynthia Bagley - Consultant to DEM  
Beth Brady - USDA Forest Service  
Mike Dondero - Nevada Division of Forestry  
John Ellison - Elko County  
Ruta Glinski - Bureau of Land Management  
Ann Grant - Nevada Fire Safe Council  
Vinson Guthreau - Nevada Association of Counties  
E. Butch Hayes - Bureau of Land Management  
Mike Havercamp - University of Nevada Cooperative Extension  
Joyce Jeppesen - University of Nevada Cooperative Extension  
Kacey KC - Nevada Division of Forestry  
Andrew List - Nevada Fire Safe Council  
Elwood Miller - Nevada Fire Safe Council  
Pat Murphy - Nevada Fire Safe Council  
Kim Otero - University of Nevada Cooperative Extension and NVFSC  
Janice Roberts - Nevada Fire Safe Council  
Sonya Sistare - University of Nevada Cooperative Extension  
Ed Smith - University of Nevada Cooperative Extension  
Rob Stokes - Elko County  
Greg Vergari - USDA Forest Service/H-T

**2.0 Recap of Last Meeting (Where are we?)**

Ed Smith presented a review of the last meeting, held March 2<sup>nd</sup> (for details, see the meeting summary for 3/2/07). Elwood Miller provided a summarizing quote - "Our goal is to inspire, motivate and equip attendees to properly address this issue in their communities."

**3.0 Meeting Dates Revisited (May vs. September)**

Ed prompted discussion on whether to stay with our May 23<sup>rd</sup> date or postpone this event until September. Comments included:

- Vinson Guthreau stated that NACO's primary role right now is to monitor legislature, which would keep them from being able to fully participate in the summit if it is held in May.
- Beth Brady suggested that we plan this during National Fire Prevention Week, Sept. 30 - October 6.
- Butch reminded everyone that his available funding for this summit will expire September 30, so we should plan it for earlier in September.

- The group agreed that postponing the summit until September would give us more time to reach the necessary people and eliminates potential conflicts with the legislative schedule. The new date for the summit will be September 26, 2007.

#### 4.0 Agenda Timeline

Ed presented an alternate time frame from the one established at the last meeting. By shortening each of the presentations, we would be able to free up the entire afternoon for the small group sessions. It was also suggested that the last 30 minutes of the lunch break could be used for an additional speaker or to introduce the small group process to the entire group at once, again saving time for the afternoon's agenda. The alternative time frame was agreed to by everyone. (See attached copy of the new time frame)

#### 5.0 Approach to Breakout Sessions

The first question discussed was how to break out the groups. Comments included the following:

- Butch Hayes offered the use of the 6 Fire Planning Units (FPU). These were established by all agencies several years ago.
  - There is a problem with the uneven distribution of communities, such as Eastern NV with only 4 extreme or high communities, while Western NV has 39.
- Andrew List suggested breaking out by like problems, such as lack of defensible space (homeowner's responsibility) vs lack of firefighting equipment (counties responsibility).
  - This approach might break up the integrity of each county, with one county representative needing to be in two or even three different groups at the same time.
- Elwood Miller felt that the Lake Tahoe Basin should be treated as one group, due to their unique issues.
- Mike Dondero express that we must have access to expertise in each of the groups. Their availability could determine how many groups.
- Butch added that the groups could rotate thru 3 rooms based on the areas of expertise in each room.
- Ann Grant suggested a panel discussion after the small group breakouts, to help facilitate similar questions being asked by each group.
- Mike Havercamp offered that we should look at the end goal to help determine the group makeup - what will they be inspired to do?
- Sonya reminded everyone that the Plaza Conference Center can only comfortably accommodate 3 larger breakout rooms, plus the smaller lobby area, and a 5<sup>th</sup> room located in the main building located a short walk from the Conference Center. Logistically, this limits the breakout groups to 4 or 5.
  - It was suggested that 2 groups could share one of the larger breakout rooms, but Sonya felt that the facility would not lend itself to that idea.

Next we continued the discussion of who should be invited to attend this summit. The comments included:

- Andrew was worried about asking for an official county appointment to be sent as a representative. The process could be really slow, plus the appointment could be a person who doesn't understand or care about the issue.
- Vinson noted the value of asking a county representative to attend, since they have the accountability to be the community liaison, or point person to keep the public informed and report back to the county.
- Joyce Jeppesen suggested looking at the already established Local Emergency Planning Committee (LEPC) in those communities where a hazard mitigation committee has not been established, such as Eureka County.
- Elizabeth Ashby added that the County Manager or Engineer should be invited, or their designee. There was general agreement among the group that this would be the best approach.
- It was also suggested that Esmeralda County must be invited, even though they don't have any extreme or high rated communities. All agreed.

The third topic discussed were the tools we hoped to provide attendees.

- Elwood's quote captured the main question attendees must address in the summit, which is "In our county, how do we involve THIS group (BLM, NDF, local fire, VFD, homeowners, etc.) to address THESE issues (the factors that caused their community to be rated as extreme or high)in my community?"
- Mike H. said that we needed to provide the small groups with thought provoking questions to stimulate discussion.

\*Note that Ed had to leave the meeting at this point and Elwood continued to run the meeting.

- The group discussed a packet of information going out to each invitee, to clearly state the purpose of the summit and to provide a "homework" assignment which will ensure the participant is prepared with the needed information for his/her county or community.
- Mike H. suggested that a smaller group should meet to hash out a design for the small group process, as that was difficult to accomplish in a large group setting. Volunteers for this task were Butch, Elwood, Ed, Kacey, and Mike H. Ed will contact this group to arrange a meeting.

#### 6.0 Possible Meeting Venue (Plaza Conference Center)

Sonya provided a description of the conference facility, noting that the only problem she and Ed discovered was the lack of good A/V equipment. The screen was only about 6 feet wide and might be ineffective in reaching the entire audience. This could be corrected by renting better equipment from an outside source. The options for lunch were also discussed, and everyone felt a prepared "box" lunch would be preferred over a buffet, since it could be served more quickly and would have a quicker clean-up process as well. Keep in mind that the lobby needs to be used as a break-out room right after lunch. The group agreed that this venue was still the best option and Sonya should secure the facility for September 26, allowing for set up and break down time before and after the summit.

#### 7.0 Next Meeting

The next meeting is set for April 24, starting at 1:30pm at the same location.

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450  
Ursula Powers 775-687-0316

Date: 26 March 2007

Time: 9 a.m.-10:15 a.m.

Purpose: To prepare for the Nevada Hazard Mitigation Planning Subcommittee meeting.

L. Planned Subcommittee Meeting

- a. Reviewed Agenda
- b. Discussed worksheet "Hazard Mitigation Planning made Easy!"
- c. Discussed funding source worksheet

M. At the next Task Force meeting, the members will need to discuss the following:

1. Discuss information from the meeting
2. Plan for next meeting with the Subcommittee
3. Discuss section four—goal planning

The meeting was closed. Next meeting will 9 April 2007 to discuss information from the Subcommittee meeting.

**Nevada Hazard Mitigation Planning Committee**  
**Subcommittee: Mitigation Plan**

Division of Emergency Management Executive Office  
Carson City, Nevada 28 March 2007

**1.0 MEETING PURPOSE**

The purpose of this meeting is to update the Nevada Hazard Mitigation Plan (NHMPC). At this meeting, the Subcommittee was requested to do the following agenda items:

- a. Review the requirements for the revision of the State Standard Hazard Mitigation Plan (SSHMP)
- b. Goals and timelines of the revision to the SSHMP
- c. Review, discussion, and possible approval of revision to Sections 1 and 2 of the SSHMP
- d. Review and possible approval of Risk Assessments and Vulnerability Ratings
- e. Possible approval of Website approval of the SSHMP
- f. Public Participation and Awareness – Approval of Radio Public Safety Announcement

**2.0 WELCOME AND INTRODUCTIONS**

In attendance:

**Committee Chair:** Jim Walker – Nevada Department of Transportation  
Elizabeth Ashby - Division of Emergency Management/State Hazard Mitigation Officer  
Cynthia Bagley - Division of Emergency Management/Consultant  
Rick Diebold - City of Las Vegas Fire Department  
Stacey Giomi - Carson City Fire Chief / Emergency Manager  
Kacey KC - Nevada Division of Forestry  
Rick Martin - Nevada Division of Emergency Management/Recovery  
Robert Martinez - Nevada Division of Water Resources  
Glade Myler - DAG/Nevada Division of Emergency Management  
Ursula Powers - Nevada Division of Emergency Management/Planning  
Jeff Underwood - Nevada State Climate Office

Conference Call:

Dan Burns - Nevada Division of Emergency Management/Public Information Officer  
Sue Dunt - Department of Administration/ Division of Risk Management  
Juliette Hayes - FEMA Region IX Mitigation Specialist  
Dr. Annette Rink - Department of Agriculture

Unable to Attend, but completed the Hazard Screening Worksheet:

Jonathan G. Price - Nevada Bureau of Mines and Geology

### **3.0 BACKGROUND AND INFORMATION PACKET**

FEMA requires that each State updates the State Hazard Mitigation Plan every three years. The State of Nevada's Hazard Mitigation Plan was written and approved in October 2004. The deadline for the update of this plan is September 2007.

Hazard Mitigation Risk Assessment Timeline: The timeline shows project timelines needed to complete the updated Hazard Mitigation Plan for Nevada.

Standard State Hazard Mitigation Plan Review Crosswalk: The crosswalk is based on the *Multi-Hazard Mitigation Planning Guidance Under the Disaster Mitigation Act of 2000*, published by FEMA with revisions dated November 2006. The crosswalk contains all the requirements for the SHMP approval.

State of Nevada Standard Multi-Hazard Mitigation Plan October 2004: This plan is the original Hazard Mitigation Plan.

Nevada Hazard Mitigation Plan 2007 Sections One and Two: Section One and Two of the updated plan. Section one contains the Official Record of Adoption of the plan. Section Two contains planning process of the plan.

Hazard Mitigation Planning Made Easy!: This planning guide gives information on how to do risk assessments, mitigation goals, and structuring a Hazard Mitigation Plan.

Hazard Screening Worksheet: Using the DMA requirement sheet, the Criteria Descriptions, and the Hazard Identification sheet, the Subcommittee members can complete the Hazard Screening Worksheet for Risk Assessment and Profiling of Nevada's Hazards. This worksheet will be the basis of the hazard ratings in Section Three.

Public Service Announcement: Information for the radio PSA.

### **4.0 NEW BUSINESS**

#### **1. Review the requirements for the revision of the State Standard Hazard Mitigation Plan (SSHMP).**

Elizabeth Ashby explained that the requirements for the SSHMP are in the FEMA crosswalk and that the updated Nevada Hazard Mitigation Plan was being revised to logically follow the crosswalk. The Subcommittee needed to be able to rank the hazards according to the State's vulnerability to these hazards. Also, the Subcommittee needed to select mitigation goals and objectives for the plan.

## 2. Goals and timelines of the revision to the SSHMP

The Subcommittee discussed the Hazard Risk Assessment Timeline. The following items were discussed:

- The time period to complete the Hazard Mitigation Plan was tight.
- More departments needed to be in the Subcommittee such as The Department of Education (Michael Fitzgerald) and Public Works (Ward Patrick)
- Dr. Jeff Underwood did a brief description of the State Risk Assessment process. He explained that this risk assessment models that were not included in the HAZUS database—severe weather. Severe weather included heavy snowfall, heavy rainfall, lightning, flooding, extreme, and droughts. Also, a website where individuals can assess risks to their properties, using the database.

## 3. Review, discussion, and possible approval of revision to Sections 1 and 2 of the SSHMP:

Several members of the Subcommittee requested more time to compare the old sections of the Nevada HMP with the new sections. It was decided that feedback on the new sections would be sent to Elizabeth before the next meeting.

Items discussed about Section One and Section Two of the New HMP included the following:

- Add the year 2007 to the footer
- DAG-Glade Myler requested time to review the NRS and federal law in Section One to make sure that nothing had been changed in the last three years
- Subcommittee members requested more time to read and review the new sections
- Dr Rink (Epidemiology) suggested NRS 571 – WMD against animals, quarantine of animals, and disease vector and NRS 441 – Quarantine of humans to Section One.

It was decided to give more review time for Subcommittee members before Section One and Section Two were approved.

## 4. Review and possible approval of Risk Assessments and Vulnerability Ratings

Elizabeth Ashby showed the various papers in the information packet. The Criteria Descriptions packet was discussed in detail. It was decided to add e. agriculture to Criterion One. Criterion Three was retitled as Economic Impact.

The Subcommittee members looked over the Hazard Identification Screening Sheet. The following items were discussed:

- What is a hazard?
- What kind of impact does the hazard have on the State of Nevada? It should include people and property. Does it also include economic consequences?
- Dr. Rink suggested Infestation (insects, plants, rodents, and/or fish) as a problem in Nevada.

The Subcommittee decided that Infestation should be put on Nevada's Hazard Screening and Identification list.

Also, the Subcommittee members decided that they needed more time to review the hazard risk screening process. The Chair, Jim Walker, gave the subcommittee members until April 6, 2007 to get the hazard screening worksheet done. Once the worksheet is done, the members need to email the results to Elizabeth Ashby. All members at the meeting agreed to this deadline.

5. Possible approval of Website approval of the SSHMP

When this agenda item was introduced, DAG Glade Myler said that there might be legal problems with having the Hazard Mitigation Plan on the web. Other members discussed ways that we could receive public comments on the new plan. These ideas included the following:

- Have the plan available at City and County Clerk Officers
- Have the plan available for review in the Library Network

Glade Myler researched this question after the meeting. He gave verbal approval for the plan being posted on the web.

6. Public Participation and Awareness – Approval of Radio Public Safety Announcement

The Subcommittee was unable to review this agenda item until the Website was approved.

**4.0 PUBLIC COMMENT PERIOD**

There were no comments from the public.

**5.0 DEADLINE FOR COMPLETED WORKSHEETS BY SUBCOMMITTEE MEMBERS**

After discussing the Criteria Descriptions for the Hazard Screening Worksheet, the Subcommittee agreed to complete the Hazard Screening Worksheet by April 6, 2007. The completed Worksheet would be emailed to Elizabeth Ashby (State Hazard Mitigation Officer).

Once the Worksheets have been received, the SHMO and the DEM consultant will combine the information to be presented as risk assessment and vulnerability ratings to the Subcommittee in the next meeting.

**6.0 OTHER INFORMATION**

1. Dr. Jeff Underwood offered to present to the Subcommittee members information gathered from the State Risk Assessment.

2. Elizabeth requested input on any agenda items that the Subcommittee would like to discuss on the next meeting.

**7.0 ANNOUNCEMENT OF FUTURE MEETINGS**

**Alternating meetings (north/south):** The Subcommittee agreed that since there was only one member from the south that future meetings could continue in the north in Carson City, Nevada.

**Future Meeting Dates:** The Subcommittee approved the last Monday of the month for future meetings.

The next meeting will be held on April 30, 2007. It will begin at 1:30 p.m. at the Division of Emergency Management Building located at 2478 Fairview Drive. Elizabeth Ashby will contact everyone in advance of the meeting.

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450

Date: 9 April 2007

Time: 9:30 a.m.-12:00 a.m.

Purpose: To review addition to section one and two, add totals from the hazard screening worksheet, and prepare the agenda for next NHMPC meeting.

- A. Section One, Two, and Three
  - a. Reviewed NDF changes to Section One
  - b. Reviewed NDF changes to Section Two
  - c. Reviewed Elizabeth's edits to Section Three
  
- B. Hazard Screening Worksheet:
  - 4. Added totals from the Hazard Screening Worksheet
  - 5. The top four hazards were wildfire, earthquake, drought, and floods
  
- C. Agenda items
  - a. Section One and Two
  - b. Section Three
  - c. Capability Assessment

The meeting was closed. Next meeting will 17 April 2007 to discuss agenda items for the Subcommittee meeting.

**Western States Conference**

April 5, 2007  
DRAFT MINUTES

The meeting began at 10:00 a.m., chaired by Ron Hood from Nevada.

VI. **Introductions:** Participants introduced themselves as shown in the table below.

<i>Arizona</i>	<i>California</i>	<i>Colorado</i>
Beth Zimmerman	Mitch Miller	Marlene ??
Wendy McCalla		
Darlene Trammel		
<i>Montana</i>	<i>Nevada</i>	<i>Oregon</i>
Tim Thennis	Ron Hood	
Jan Trainer	Elizabeth Ashby	
<i>Utah</i>	<i>Washington</i>	<i>NEMA</i>
		Beverly Bell

VII. **Approval of the minutes – March 1, 2007**

The participants made revisions to the minutes and approved them with the modifications.

VIII. **Individual Assistance Issues**

NV stated that there will be a conference call Wednesday, April 11<sup>th</sup> hosted by the Region 9 ESF 6 lead to discuss post Katrina effects in Region 9 exclusively. Rick Martin will send the invitation notice to all participants with a note to check if other Regions plan on holding a similar conference call.

AZ mentioned the National VOAD conference to which Karma from CA will attend. AZ and CO are unsure, MT will not attend.

The conference will take place in Albuquerque, NM on April 16-29. Anthony Cox from AZ volunteered to take back comments from the participants.

IX. **Public Assistance Issues:**

- MT asked if the participants reviewed the draft Debris Management Guide.
- AZ responded they reviewed the draft and did not have any particular issue with the guidance.
- MT stated this draft had more detail than Publication 325.
- CA stated having reviewed the draft.
- AZ confirmed the comment period expired yesterday.
- NEMA mentioned the invitation sent to State Directors for comments directly to NEMA.
- AZ discussed the PA Steering Committee will meet for the first time at the end of March. The state representative for R9 is Beth, Donna R10, and Monty R8. Beth will send the information to Rick for distribution to the participants. AZ is currently working the pilot program for debris management.
- NEMA explained the Association helped identify one person from each Region to serve in the Committee. NEMA will distribute information about the results of this meeting to State Directors in mid-April.

X. **Hazard Mitigation Issues**

- CA explained they are in the process of revising their Hazard Mitigation plan. They expect their internal team to have access to the revised version mid-July. They have 50 agencies participating and are struggling with missing information from some of those agencies.
- AZ stated they are also revising their HMP by removing some data and placing some common sense substantive data in the plan and specifically the mitigation actions. AZ explained FEMA Regional staff has been very helpful. FEMA staff explained the first version was expected to help states understand what the content of the plans should be. They expect the revised version to have two-thirds of the content changed to reflect the reality in the states.
- CA is also removing unnecessary data and had the same impression about FEMA Regional staff. They mentioned they will not be doing a page by page comparison.
- CO staff explained they just began their HMP revision as they had blizzards and a tornado to deal with. They asked if the HMP revisions guidance was finalized.
- AZ provided the website for the guidance <http://www.fema.gov/plan/mitplanning/guidance.shtm> and confirmed the crosswalk was finalized as well. AZ confirmed they were citing the Blue Book in the revised plan language.
- CA mentioned VA did a revised enhanced plan and it has been approved by FEMA.

**XI. Open for Discussion**

- CO spoke about their State emergency declaration of Holly due to the tornado stating that of 440 homes, 50 homes were destroyed or severely damaged; 150 were damaged. The town is a secluded community with approximately 1,000 people. They are faced with temporary housing and mental health issues. Some mitigation is taking place by reinforcing a bathroom in the home for shelter. They commended the local residents for organizing so well.

**VI Future Meeting Dates:** Thursday, May 3rd, 2007, at 10:00 a.m. Pacific Time.

**VII. Adjourn**

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450

Date: 17 April 2007

Time: 9:30 a.m.-12:00 a.m.

Purpose: To review Section Three in the Nevada Hazard Mitigation Plan and prepare a capability assessment worksheet.

N. Section Three

- a. Reviewed Hazard Profiles in Section Three
- b. Added conclusive statements to the hazard profiles

O. Capability Assessment Worksheet:

1. Reviewed "Hazard Mitigation made Easy"
2. Put together a Worksheet idea

P. Agenda Items

- a. Section One and Two
- b. Section Three
- c. Capability Assessment

The meeting was closed. Next meeting will 27 April 2007 to discuss capability assessments.

**Nevada WUI Fire Summit  
Planning Meeting Summary**  
University of Nevada Cooperative Extension  
Carson City April 24, 2007

## 1.0 Introductions

In attendance:

Cynthia Bagley - Consultant to DEM  
Kelly Baratti - Nevada Division of Forestry  
Sheri Eklund-Brown - Elko County  
Ruta Glinski - Bureau of Land Management  
Vinson Guthreau - Nevada Association of Counties  
E. Butch Hayes - Bureau of Land Management  
Ronna Hubbard - Sierra Front Wildfire Cooperators  
Jack Jacobs - Kingsbury General Improvement District  
Doug Martin - Nevada Tahoe Conservation District  
Elwood Miller - Nevada Fire Safe Council  
Pat Murphy - Nevada Fire Safe Council  
Joan Presley - Reno Fire  
Sonya Sistare - University of Nevada Cooperative Extension  
Ed Smith - University of Nevada Cooperative Extension  
Valerie Sweetland - US Forest Service

## 2.0 Where are we?

Ed Smith presented a review of the last meeting, held March 22<sup>nd</sup> (for details, see the meeting summary for 3/22/07). We were reminded that 5% of the National money will be set aside to fund projects in states that can show prioritization. This further reinforces the value of holding this summit.

## 3.0 Break out groups

A small group met last week to determine 3 possible breakout groupings. Option 1 was based on FPU's, making 6 similar-sized groups. Option 2 was grouped by NDF Regions, created only 4 groups ranging in size from 8 to 24 communities. The final Option was to group communities by like resources, problems and potential solutions. This created 5 similarly sized groups. See Attachment 1 for complete breakdowns of these options. The group agreed that Option 3 was the most logical and useful option.

## 4.0 Afternoon dialogue

Ed and Elwood presented the results of our small group meeting to fine tune the breakout session process. Attachment 2 is a summary of the process that was established. Additional comments were:

- Jack Jacobs asked if there was any research on who is responsible/accountable? Also, suggested a dry run on a small scale basis to help uncover any problems with this process.

The group thought this was an excellent idea and offered to use a fire safe council chapter or several chapter representatives and fire officials to dry run.

- Sheri Eklund-Brown thought that we should present examples of what is working in certain communities to help spur ideas for others. We had already planned for this in earlier meetings.
- Agency representatives need to be prepared to float thru the various rooms during the break-out sessions.
- Jack thought the 17 General Improvement Districts at Lake Tahoe and should be added to the matrix.
- Ruta added that DEM is currently doing like projects with their disaster planning.
- The Nevada side of Tahoe must be kept separated from the CA side, because it is too big of an issue and Nevada will get lost in their process.
- There was a discussion about private entities (casinos, local businesses, mining) being involved. It was thought that it would be up to the county level groups to decide who should be there.

#### 5.0 Venue Update

Sonya reported that after attending the Nevada Fire Safe Council Annual Membership Meeting, held at the Plaza Hotel, she felt this venue was not a good fit for our purposes. There were problems with poor service from the wait-staff, loud sounds coming thru the walls and down the hallway from the kitchen area, plus using the lobby area as a breakout room would now prove difficult, since the restrooms were located in the lobby, causing that group to have many interruptions. As an alternate location, she suggested the Regional Public Safety Training Center in Reno. They had availability in their Auditorium and 3 additional rooms for the breakout sessions for a cost of \$900.00. It was suggested that the auditorium was not a good setting to hold the breakout sessions in, so Sonya will look into getting 2 more rooms with movable desks/tables for use during the afternoon session only. (Note that this has since been confirmed at the original price - Auditorium all day, plus 5 breakout rooms in the afternoon). Lunch and coffee breaks will have to be ordered in.

#### 6.0 Next Meeting

Ed asked if we should for go a May meeting because of Nevada Wildland Fire Awareness Week activities and various other events which make the last two weeks of May very hectic. Some individuals thought it important to meet in May to keep the momentum up. It was decided to hold a May meeting on May 24, starting at 1:30pm at the Carson City Cooperative Extension office.

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450

Date: 27 April 2007

Time: 9:30 a.m.-11:30 a.m.

Purpose: To design the capability assessment worksheet.

- 1) Reviewed State Hazard Mitigation Capability Assessments from the following States:
  - a) California
  - b) Utah
  - c) Virginia
- 2) Designed a Capability Assessment Matrix to put in Section Four
  - a) Pre-Disaster Mitigation Plans, Programs, and Policies
  - b) Restore and Recovery Plans, Programs, and Policies
  - c) Post-Mitigation Plans, Programs, and Policies

The meeting was closed. Next meeting will 15 May 2007 to discuss NHMPC Subcommittee agenda items.

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450  
Subcommittee Chair: Jim Walker

Date: 15 May 2007

Time: 9:30 a.m.-10:30 a.m.

Purpose: To discuss the agenda items for the next NHMPC meeting.

Agenda items:

- a. Old Business
  1. Section One and Two
  2. PSA
  3. Hazard Risk Rating
2. New Business
  1. Dr. Underwood's Climate Presentation
  2. Capability Assessment
  3. Homework

The meeting was closed. Next meeting will 16 May 2007 to discuss plan development and writing.

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450

Date: 16 May 2007

Time: 9:00 a.m.-11:00 a.m.

Purpose: To discuss and edit the NDF's Wildfire Mitigation Plan.

- 1) NDF Wildfire Mitigation Plan
  - a. Edited the plan
  - b. Suggested a few changes for capabilities and resources
- 2) Edited Sections
  - a. Section Five
  - b. Section Six

The meeting was closed. Next meeting will 5 June 2007 to discuss the Subcommittee meeting on 1 June 2007 meeting.

**Western States Conference**

May 3, 2007  
MINUTES

The meeting began at 10:00 a.m., chaired by Ron Hood from Nevada.

XII. **Introductions:** Participants introduced themselves as shown in the table below.

<i>Arizona</i>	<i>California</i>	<i>Colorado</i>
Beth Zimmerman		
Anthony Cox		
Darlene Trammel		
<i>Montana</i>	<i>Nevada</i>	<i>Oregon</i>
Tim Thennis	Ron Hood	
Jan Trainer	Ursula Powers	
Kent Atwood		
<i>Utah</i>	<i>Washington</i>	<i>NEMA</i>
	<i>Donna Voss</i>	

**XIII. Approval of the minutes – April and May 2007 minutes**

Aprils and May’s 2007 minutes will be available for approval during the next meeting.

**III. Individual Assistance Issues:**

Anthony asked if comments were submitted regarding the latest policy draft about the group site house. Guidelines for housing units’ usage needed and could help locals. They’ve searched FEMA.gov and didn’t find anything.

Ron – NV looked at it, thought it was ok but didn’t look more in-depth.

Anthony – AZ mentioned that the IA group has formed a Yahoo users group similar to PA’s, and we should be looking for queries, request and comments via e-mail.

Anthony – AZ attended the National VOAD conference, as did Karma and Mitch Miller of CA, there were briefings on post-Katrina emergency management reform act. Discussions are proposing case management similar to IA. The push for the proposed changes are due to an effort to get dollars out to victims sooner, to spend \$\$ wisely, contracting could be with government entities, non-profits and for-profits.

Ron – Concerned about individual assistance grants, NV has activated its PDA team to and reported findings to FEMA but we have yet to receive an IA. Was there any discussion at the VOAD conference with FEMA about providing guidance for achieving an IA declaration? Have any other states received an IA declaration?

The IA group has formed a Yahoo users group similar to PA’s.

Donna – Washington did do individual assistance in the November floods of 2006.

Tim – MT brought Jan on to develop an IA program as they want to get something developed.

Donna - Washington does it rather than have FEMA do it. Referred to John Vollmer is the IA specialist and he can be reached at: phone: 253-512-7076, email: [j.vollmer@emd.wa.gov](mailto:j.vollmer@emd.wa.gov)

**IV. Public Assistance Issues:**

Beth -AZ: Hopefully everyone is aware of the PA rollout for Debris Management and the need for states to development a "Debris Management Plan." Apparently if you have a plan in place you will receive an increased % of funding for debris management in a disaster. AZ is hoping to do this rather soon so they can capture those added dollars for debris management.

Donna – WA will send copies of the latest policies debris movement, and field staff . Donna will send them to Rick Martin ([rmartin@dps.state.nv.us](mailto:rmartin@dps.state.nv.us)) and Ron Hood, of NDEM ([rhood@dps.state.nv.us](mailto:rhood@dps.state.nv.us))

Ron-NV: asked about the 44 CFR review that is due tomorrow.

Beth-AZ: FEMA has recommend changes to 44CFR, specifically with the definition of "Immediate Threat" and wants feed back as soon as possible. Beth also wondered whether more changes had been made to 206 G & H and if FEMA would be asking for input before implementation.

**V. Hazard Mitigation:**

Jan-MT reported that Montana was working on their State Hazard Mitigation and wondered who else was working on theirs?

Ursula-NV spoke about the development of Nevada's plan and could not remember the due date to FEMA. The due date is XXXXXX.

**VI. Open Discussion:**

Beth-AZ reported that she had heard Terri Ziderhook of Hawaii had been appointed the new FEMA Region IX Recovery Director.

Beth-AZ reported that FEMA is looking at rewriting state public assistance operations and grants management courses.

Beth -AZ reported Ryan from Utah has moved on to FEMA Region 8 and that we should contact Erica in New Mexico and have her join in the monthly Western Conference Calls.

Beth-AZ asked if the PA and IA contact list could be sent to all the States who have been participating with our calls and possibly expanding the group to include Wyoming and New Mexico.

**VII. Future Meeting Date: June 7, 2007**

Adjourned at 10: 45 AM

**Nevada Hazard Mitigation Planning Committee**  
**Subcommittee: Mitigation Plan**  
Division of Emergency Management Executive Office  
Carson City, Nevada 01 June 2007

### 1.0 MEETING PURPOSE

The purpose of this meeting is to update the Nevada Hazard Mitigation Plan (NHMPC). At this meeting, the Subcommittee was requested to do the following agenda items:

- g. Review, discussion, and possible approval of revisions to Sections 1 and 2 of the SSHMP
- h. Review, discussion, and possible approval of Results of Risk Assessment and Vulnerability Ratings
- i. Public Participation and Awareness – Approval of Radio Public Safety Announcement
- j. Severe Weather Presentation UNR by Dr. Jeff Underwood, State Climatologist
- k. Discussion and review of SSHMP's Section 3
- l. Discussion and review of State Capability Assessment
- m. Information about Goals and Objectives

### 2.0 WELCOME AND INTRODUCTIONS

In attendance:

**Committee Chair:** Jim Walker – Nevada Department of Transportation  
Cynthia Bagley - Division of Emergency Management/Consultant  
Kelli Baratti - Nevada Division of Forestry  
Shane Cleary - Nevada Climate Office  
Rick Diebold - City of Las Vegas Office of Emergency Management  
Kacey KC - Nevada Division of Forestry  
Robert Martinez - Nevada Division of Water Resources  
Glade Myler - DAG/Nevada Division of Emergency Management  
Jonathan G. Price - Nevada Bureau of Mines and Geology  
Jeff Underwood - Nevada State Climate Office

### 3.0 BACKGROUND AND INFORMATION PACKET

FEMA requires that each State updates the State Hazard Mitigation Plan every three years. The State of Nevada's Hazard Mitigation Plan was written and approved in October 2004. The deadline for the update of this plan is the end of September 2007.

Standard State Hazard Mitigation Plan Review Crosswalk: The crosswalk is based on the *Multi-Hazard Mitigation Planning Guidance Under the Disaster Mitigation Act of 2000*, published by FEMA with revisions dated November 2006. The crosswalk contains all the requirements for the SHMP approval.

Nevada Hazard Mitigation Plan 2007 Sections One and Two: Section One and Two of the updated plan. Section one contains the Official Record of Adoption of the plan. Section Two contains planning process of the plan.

Nevada Hazard Mitigation Plan 2007 Section Three: Section three of the updated plan contains the vulnerability assessment and criteria. It also contains the profiled hazards that occur in the State of Nevada.

Nevada Hazard Mitigation Plan 2007 Section Four: Section four contains the State Capability Assessment and the Mitigation Goals, Objectives, And Actions.

Vulnerability Assessment and Risk Assessment Rating from the Subcommittee: This sheet contains the combined numbers from the Subcommittee's Hazard Screening Worksheet. These numbers provide the rating for Nevada's hazards.

Public Service Announcement: Information for the radio PSA.

#### **4.0 OLD BUSINESS**

##### **7. Review, discussion, and approval of revision to Sections 1 and 2 of the SSHMP:**

Items discussed about Section One and Section Two of the New HMP included the following:

- DAG-Glade Myler requested time to review the NRS and federal law in Section One to make sure that nothing had been changed in the last three years
- Jim Walker reminded the Subcommittee that the approval for these Sections was only for the current revisions. If there were new revisions, these sections would be brought before the Subcommittee.

##### **8. Review and possible approval of Risk Assessments and Vulnerability Ratings**

Cynthia Bagley presented the paper containing the results of the Subcommittee's Hazard Worksheet. She explained that although some of the hazards were high on the list, these particular hazards were mitigated through other State departments and/or divisions. The Subcommittee members looked over the Vulnerability Ratings. The following items were discussed:

- Should extreme weather be higher in the vulnerability ratings?
- Richard Martinez explained that according to the NAC 135 each dam is required to have an Emergency Action Plan (EAP). However at this time, 80% of the high risk dams have EAPs, and significant risk dams EAP writing is ongoing.

The Subcommittee approved the current vulnerability ratings. The four highest hazards risks were in highest risk to lowest wildfire, earthquakes, flooding, and dam failure.

9. Public Participation and Awareness – Approval of Radio Public Safety Announcement

The Subcommittee was approved the PSA. Glade Myler mentioned that there should be some type of written communication about the NHMP in the local newspapers such as RGJ, LVRJ, Las Vegas Sun, and/or Nevada Appeal. It was decided to talk to the SHMO about this requirement.

**5.0 PRESENTATION**

Dr. Jeff Underwood presented a power point presentation about extreme weather. Nevada has its fair share of extreme winter storms, thunderstorms, dry lightning, and other phenomena that contributes to Nevada's main hazards of wildfire and flooding.

One of the interesting points to his presentation was the fact that there are 507 total weather stations in Nevada that have gathered weather data for the State Climate Office. There are 168 stations in Clark County. These stations have only been in place for seventeen years so the data is slim.

By the end of the presentation, the Subcommittee members recognized that weather such as drought and lightning have a direct effect on wildfire potentiality.

**6.0 NEW BUSINESS**

1. Discussion and Review of the SSHMP's Section Three

Most of the Subcommittee members had seen Section Three on the Division of Emergency Management's (DEM) website.

It was explained that the DEM consultant needed the specialized information from the Subcommittee members to finish the Hazard profiles. The Subcommittee members agreed to look their portions of section three over. For example, NDF would look through wildfire section, State Engineer would look through the dam failure section, and Dr. Jon Price would look through the Earthquake section, etc.

Any corrections or additions would be sent to the SHMO, Elizabeth Ashby.

2. Discussion and Review of State Capability Assessment

It was explained that the State Capability Assessment was the programs, plans, and policies used to mitigate hazards in the State of Nevada. Section Four had several of these programs, plans, and policies used by the Federal agencies.

Cynthia Bagley requested that the members should review these programs and add the State agency that offered these programs. Also, if they knew of any more, the members should send this information to the SHMO so that it could be included into the SSHMP.

### 3. Charting the State's Direction: Goals and Objectives

Jim Walker explained that we were not going to go into too much detail with this item. Only that goals and objectives were important for providing direction to the State's mitigation efforts. The members needed to think of what would be good hazard mitigation goals for the State of Nevada.

#### **7.0 PUBLIC COMMENT PERIOD**

There were no comments from the public.

#### **8.0 DEADLINE FOR COMPLETED WORKSHEETS BY SUBCOMMITTEE MEMBERS**

The Subcommittee agreed to complete the State Capability Assessment Worksheet by June 15, 2007. The completed Worksheet would be emailed to Elizabeth Ashby (State Hazard Mitigation Officer).

Once the Worksheets have been received, the SHMO and the DEM consultant will combine the information into Section Four.

#### **9.0 ANNOUNCEMENT OF FUTURE MEETINGS**

**Future Meeting Dates:** The Subcommittee approved the next meeting dates as June 25<sup>th</sup>, June 30<sup>th</sup>, August 27<sup>th</sup>, September 24<sup>th</sup>, and October 25<sup>th</sup>.

The next meeting will be held on June 25th 2007. It will begin at 1:30 p.m. at the Division of Emergency Management Building located at 2478 Fairview Drive. Elizabeth Ashby will contact everyone in advance of the meeting.

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450

Date: 5 June 2007

Time: 9:30 a.m.-10:30 a.m.

Purpose: To discuss and review the June 1<sup>st</sup> NHMPC Subcommittee Meeting.

- 1) Discussed Old Business
  - a. Sections 1, 2
  - b. PSA Approval
  - c. Risk Management and Vulnerability approval
- 2) Discussed New Business
  - a. Capability Assessment in Section Four
  - b. Dr. Underwood's presentation
  - c. Mitigation Goals and Objectives

The meeting was closed. Next meeting will 12 June 2007 to review and edit Section Four capability assessments.

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450

Date: 12 June 2007

Time: 1:30 p.m.-3:00 p.m.

Purpose: To discuss and develop local capability assessment portion of Section Four.

- 1) Local Capability Assessment in Section Four
  - a. Read corresponding crosswalk section
  - b. Read corresponding blue-book information
  - c. Read Nye county local assessment information
- 2) Developed information, tables, general description for capability assessment
- 3) Reviewed changes for Section 1, 2, 3, and 4 from Subcommittee members. Cynthia Bagley (consultant) will have the edits in the NHMP prior to the next Subcommittee meeting

The meeting was closed. Next meeting will 15 June 2007 to review agenda items for the Subcommittee meeting with the Subcommittee Chair.

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force and Subcommittee Chair**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450  
Jim Walker

Date: 15 June 2007

Time: 8:30 p.m.-10 a.m..

Purpose: To meet with the Subcommittee Chair and discuss agenda items for the Subcommittee meeting on June 25, 2007.

- 1) Discussed Profiled Hazards in Section Three
- 2) Local Capability Assessment in Section Four
  - a. Read corresponding crosswalk section
  - b. Read corresponding blue-book information
- 3) Subcommittee Chair, Jim Walker, informed that Task Force that he would not be available for the next Subcommittee meeting. Suggested asking Jonathan G. Price to be Acting Subcommittee Chair for the June 25<sup>th</sup> meeting.

The meeting was closed. The Task Force agreed to meet 20 June 2007 to prepare informational paperwork for the Subcommittee meeting.

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450

Date: 20 June 2007  
Time: 9 a.m. -10 a.m.

Purpose: To prepare for the Subcommittee meeting on June 25, 2007.

- 1) Copied Section Three Profiled Hazards
- 2) Copied Section Four Capability Assessments
- 3) Copied Information about Goals and Objectives.

The meeting was closed. The Task Force agreed to meet 27 June 2007 to prepare informational paperwork for the Subcommittee meeting..

**Nevada Hazard Mitigation Planning Committee**  
**Subcommittee: Mitigation Plan**  
Division of Emergency Management Executive Office  
Carson City, Nevada 25 June 2007

**1.0 MEETING PURPOSE**

The purpose of this meeting is to update the Nevada Hazard Mitigation Plan (NHMPC). At this meeting, the Subcommittee was requested to do the following agenda items:

- a. Review and discuss Sections III Profiled Hazards
- b. Review and discuss Capability Assessment Results
- c. Discuss possible projects and planning action items

**2.0 WELCOME AND INTRODUCTIONS**

In attendance:

**Acting Committee Chair:** Jonathan G. Price – Nevada State Climate Office  
Cynthia Bagley - Division of Emergency Management/Consultant  
Robert Martinez - Nevada Division of Water Resources  
Rick Martin – Nevada Division of Emergency Management  
Glade Myler - DAG/Nevada Division of Emergency Management  
Heidi Sakelarios – Nevada State Health and Human Services/Public Health Department  
Jeff Underwood - Nevada State Climate Office

Conference Call:

Rick Diebold - City of Las Vegas Office of Emergency Management  
Ron Lynn – NHMPC, Building Official

**3.0 BACKGROUND AND INFORMATION PACKET**

FEMA requires that each State updates the State Hazard Mitigation Plan every three years. The State of Nevada's Hazard Mitigation Plan was written and approved in October 2004. The deadline for the update of this plan is the end of September 2007.

Standard State Hazard Mitigation Plan Review Crosswalk: The crosswalk is based on the *Multi-Hazard Mitigation Planning Guidance Under the Disaster Mitigation Act of 2000*, published by FEMA with revisions dated November 2006. The crosswalk contains all the requirements for the SHMP approval.

Nevada Hazard Mitigation Plan 2007 Section Three: Section three of the updated plan contains the vulnerability assessment and criteria. It also contains the profiled hazards that occur in the State of Nevada.

Nevada Hazard Mitigation Plan 2007 Section Four: Section four contains the State Capability Assessment and the Mitigation Goals, Objectives, And Actions.

State and Local Mitigation Planning How-to-Guide: Developing the Mitigation Plan. Identifying mitigation actions and implementation strategies.

#### **4.0 OLD BUSINESS**

1. Review and discuss revisions to Sections III Profiled Hazards:

Section III profiled hazards contain Nevada’s threats, location of threats, and probability of the threats. The next part of Section III contains a vulnerability assessment—risk assessment and location of risks.

Items discussed of Section Three of the new HMP included the following:

1. Elizabeth Ashby thanked the Subcommittee members who suggested changes for the Section III profiled hazards.
2. Subcommittee members were encouraged to send comments and additions for the profiled hazards to Elizabeth Ashby and Cynthia Bagley.
3. Dr. Jeff Underwood mentioned that he could add some detailed graphics for some of the hazards.
4. Dr. Jon Price mentioned that with some clarification that the profiled hazard section was in good shape. Ron Lynn agreed.

2. Review and discuss Capability Assessment Results:

Elizabeth Ashby directed the Subcommittee in the review of Section Four--Capability Assessment. The Section Four of the new HMP included the following items:

- First, the Subcommittee was to read each item in the capability tables and decide if the program was used in the State for mitigation purposes.
- Some of the programs listed in Section Four had been discontinued or changed. Rick Martin was able to verify changed programs handled through DEM.
- Heidi Sakelarios provided information on mitigation programs used in the Public Health Division.
- Dr. Price and Dr. Underwood verified programs used in their departments and areas.
- Robert Martinez added information from the Division of Water programs, plans and capabilities.

3. Discuss and review possible projects and planning action items:

There was no time to complete this item.

**5.0 NEW BUSINESS**

There is no new business.

**6.0 PUBLIC COMMENT PERIOD**

There were no comments from the public.

**7.0 ANNOUNCEMENT OF FUTURE MEETINGS**

**Future Meeting Dates:** The Subcommittee approved the next meeting dates as July 30<sup>th</sup>, August 27<sup>th</sup>, September 24<sup>th</sup>, and October 25<sup>th</sup>.

The next meeting will be held on July 30th 2007. It will begin at 1:30 p.m. at the Division of Emergency Management Building located at 2478 Fairview Drive. Elizabeth Ashby will contact everyone in advance of the meeting.

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450

Date: 27 June 2007  
Time: 9 a.m. -3 p.m.

Purpose: To update the Nevada HMP.

- 1) Updated Section Three (edits received from the Subcommittee)
- 2) Updated the Capability Assessments from Section Four
- 3) Research requirements for Section Five and Section Six.

The meeting was closed. The Task Force agreed to meet 3 August 2007.

**Western States Conference**

MINUTES  
June 7, 2007

The meeting began at 10:00 a.m., chaired by Rick Martin from Nevada.

XIV. **Introductions:** Participants introduced themselves as shown in the table below.

<i>Arizona</i>	<i>California</i>	<i>Colorado</i>
Beth Zimmerman	Karma	Marilyn Gally
Anthony Cox	Rebecca Wagner	Rich Hanson
Bob Kimmell for Darlene Trammel		
Wendy McCalla		
<i>Montana</i>	<i>Nevada</i>	<i>Oregon</i>
	Elizabeth Ashby	
	Rick Martin	
<i>Utah</i>	<i>Washington</i>	<i>NEMA</i>
		Beverly Bell
<i>Wyoming</i>		
Carol Luchenbacker		
Jacob Sones		

**XV. Approval of the minutes –**

Anthony and Beth had corrections to the May 3, 2007, meeting. The group approved the minutes with the changes provided. Rick and Beth discussed Utah’s participation, **Beth** agreed to call and find out who is the new point of contact.

**XVI. Individual Assistance Issues:**

Bev reminded the group that NEMA is pushing for input on the draft outline for the 3-day workshop on IA and Operations course for EMI. The draft was sent to State Directors who should have received it. Bev emphasized the need for a quick turn-around on any input in order for EMI to budget accordingly. This course would be very similar to the State Hazard Mitigation Officer (SHMO) 101 course.

Becky Wagner stated FEMA should fund the course at EMI and asked how the SHMO course was funded. Marilyn responded that the SHMO course ran into problems at EMI and the SHMOs decided to go at it alone.

Karma asked if any other state processed USDA requests through emergency management. CA, NV, AZ, CO and WY all have a different state agency process the requests. The most common agency processing the requests was Agriculture. CA will continue to solicit information from other states not represented at this meeting.

Karma suggested the expansion of the IA workshop to address the needs of the audience. The group agreed.

**IV. Public Assistance Issues:**

Beth explained the Public Assistance Steering Committee met last week. The highlights include:

- PA pilot program guidance being printed
- A 2-day debris management course is available upon request. The materials and the instructor are provided by FEMA, the hosting state provides the location and all other needs.

- 90-days time limit to develop a debris management plan
- Regular time paid must be requested in disaster declaration
- Necessary to include debris management plan in declaration
- States can keep the profits from recycling
- The training process is expected to begin August 1<sup>st</sup>

Beth emphasized states contact their Regional offices to ask for the training.

Discussion about the FEMA and Federal Highway Administration memorandum of understanding for funding in disaster situations received a majority of negative input due to the higher cost share provided by FHWA. FEMA tabled looking for more input from other states.

Beth stated FEMA is working on an SOP to address inconsistencies by Regional offices to address the Grant Monitoring and Closeout process. The goal is to have the policies revised by the end of June. James Walke's staffing increased to assist in the development of the new policies and information.

A question arose regarding a template for a Debris Management Plan. Beth stated that the guidebook has an outline of a plan. CA commented the plan has not been updated since 1994 and will provide a website for downloading their current plan.

<http://www.ciwmb.ca.gov/disaster/disasterplan/default.htm>

Bev responded to a question regarding changes to 406 policy stating there were minor changes. WY explained they are appealing a denial of 404 funding due to the lack of use of 406 funding. Discussion about the need for consistency among the Regions followed.

Wendy informed the group about the PA and Operations Grants course scheduled for June 18. The course is for the focus group and both States and FEMA will participate.

#### V. Hazard Mitigation:

Elizabeth gave a report about the Hazard Mitigation Stakeholders group meeting she attended. FEMA coordinated the meeting with the purpose of gathering input for combining the application for all five mitigation programs into one format. The next meeting for the Stakeholders group is tentatively scheduled for August. Bob from AZ asked if eGrants would be used and would it be separate from EMIE. Elizabeth stated FEMA is not sure about what system they would use as eGrants would need a major overhaul to accommodate the difference in the programs' guidelines. EMIE would be a separate system.

Beth reminded the group that EMIE is expected to function next federal fiscal year and FEMA is currently working on migrating information from ADAM and NEMIS throughout this year.

CA mentioned FEMA's PDM07 reconsideration of certain projects and is resubmitting a project for a demo/rebuild. AZ stated they had a similar project in a high priority. FEMA did not take into account the States' prioritization of the projects. Other issues with PDM included the use of contractors to review BCAs, the reasons for denying some proposals as inadequate BCA documentation provided and possibly misplaced by FEMA during the evaluation process. Ken stated the FEMA system crashed the first week of the evaluation, consequently, application details were missed by evaluators. FEMA should have considered delaying the evaluation until all technical problems were solved.

Clarification from FEMA is necessary regarding:

- how the reconsideration works if all funding is distributed
- Why the prioritization of applications by the states was ignored.

Becky stated that the evaluators had no way of knowing how the state ranked the applications reviewed.

Someone suggested the following language in the eGrants under State Comments when submitting the application will show up for the evaluators to see when it is reviewed.  
"This application is consistent with the State and Local plan. This project is ranked #\_\_\_\_."  
CA strongly recommended recruitment of locals to participate in the evaluation process.

**VI. Open Discussion:**

Rick Martin stated the agenda is very general and will be happy to place any detailed item on the agenda.

**VII. Future Meeting Date:** July 12, 2007, at 10:00 am PDT

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450

Date: 5 July 2007  
Time: 9 a.m. -3 p.m.

Purpose: To review, revise, and update the Nevada HMP.

- 1) Add the Capability Assessment information gathered from the last Subcommittee Meeting (June, 25, 2007).
- 2) Reviewed Section 5 using the crosswalk
- 3) Researched Nevada State Administrative (404) plan and added information to Section 5.1.1.1 Development of Local Mitigation Plans.

The meeting was closed. The Task Force agreed to meet 12 August 2007. Also, they arranged a meeting with NDF to discuss goals, objectives, and action items about wildfire-urban mitigation.

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450

Date: 13 July 2007  
Time: 9 a.m. -4 p.m.

Purpose: To review, revise, and update the Nevada HMP.

- 1) Met with NDF to discuss goals, objectives, and actions items
  - a. Kasey KC
  - b. Kelli Baratti
- 2) Reviewed and updated Section 5
  - a. Local plan integration
  - b. Prioritizing local assistance using the process found in the PDM.
- 3) Started Crosswalk and Blue book research of Section 6

The meeting was closed. The Task Force agreed to meet 24 July 2007.

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450

Date: 24 July 2007  
Time: 9 a.m. -4 p.m.

Purpose: To review, revise, and update the Nevada HMP.

- 1) Researched Section 6 in Utah and Virginia plans.
- 2) Reviewed and updated Section 6
  - a. Method and Schedule for Monitoring the Plan
  - b. Method and Schedule for Updating the Plan
  - c. Preview Process and Recommended Changes
  - d. Monitoring Progress of Mitigation Activities
  - e. Implementation Progress of Activities and Projects (sample of the form used by the NHMPC)
- 3) Discussed the Agenda for Subcommittee Meeting on July 30, 2006.

The meeting was closed. The Task Force agreed to meet with Division of Water Resources for mitigation goal planning on 26 July 2007.

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450

Date: 26 July 2007

Time: 10:30 a.m. -11:30 a.m.

Purpose: To provide flooding and mitigation goals for the Nevada HMP.

- 1) Meeting with Dam Safety Engineer, Robert Martinez
- 2) Explained mitigation goals, objects, and action items
  - a. Provided mitigation tools (Blue-book Information)
  - b. Discussed mitigation goals
  - c. Provided examples
- 3) The Dam Safety Engineer agreed to have goals, objectives, and action items prepared for flooding and dam safety in approximately a month.

The meeting was closed. The Task Force scheduled the next meeting with the Subcommittee Chair.

**Planning Meeting - Nevada WUI Fire Summit  
Summary**

University of Nevada Cooperative Extension  
Carson City July 26, 2007

### 1.0 Introductions

In attendance:

Beth Brady - US Forest Service  
Lori DeGristina - State of Nevada Fire Marshal Office  
Mike Dondero - Nevada Division of Forestry  
Ruta Glinski - Bureau of Land Management  
Ann Grant - Nevada Fire Safe Council  
Vinson Guthreau - Nevada Association of Counties  
Jack Jacobs - Kingsbury General Improvement District  
Elwood Miller - Nevada Fire Safe Council  
Pat Murphy - Nevada Fire Safe Council  
Sevil Omer - Reno Gazette-Journal  
Joan Presley - Reno Fire Department  
Greg Reed - Kingsbury General Improvement District  
Janice Roberts - Nevada Fire Safe Council  
Jill Sarick - North Tahoe Conservation District  
Marty Scheuerman - Reno Fire Department  
Sonya Sistare - University of Nevada Cooperative Extension  
Ed Smith - University of Nevada Cooperative Extension

### 2.0 Where are we?

Ed reviewed the progress on the Summit plans so far. At the last meeting, we were all given assignments to help establish/confirm the panelists and other details. Please review the June 28<sup>th</sup> meeting minutes if needed.

### 3.0 Assignment Reports

#### **Identify Participants and guests and their contact info - Sonya**

Sonya distributed and reviewed the 3 spreadsheets with the group, asking for assistance in certain communities as follows:

- 1) County Managers - This list is complete, and has been reviewed by Vicki at NACO.
- 2) Firefighting Agencies by community - There was some missing information, and the group helped fill in the blanks and Ruta will check on Lucky Nugget, Midas, Osino, Humboldt.
- 3) Community Representative - This list still has a lot of missing information. Anyone who can assist with information in any of these communities should contact Sonya as soon as possible. Those communities are:
  - Eastgate, Churchill County -
  - Nelson, Trout Creek, Tornio Ranch in Clark County - Sonya will check with Kim Otero or Chief Quaram.
  - Bodie Flats & Fish Springs in Douglas County - Ed will check into these.
  - China Springs, Douglas County -
  - Sheridan Acres, Douglas County - Pat Murphy will provide a contact.
  - Topaz Ranch Estates - Ask Ronna Hubbard
  - All Elko communitites - Sonya was still working on this and will contact Mike McCarty or Gary Zunino. In many cases, the VFD Chief will also serve as the community representative.

- Eureka, Eureka County - Sonya will check with Joyce Jeppesen
- Fort McDermitt, Humboldt County - Sonya will check with Brad Schulz
- Eagle Valley/Ursine, Lincoln County -
- Pioche/Caselton, Lincoln County - Sonya will check with Chris Faehling
- Silver City, Lyon County - Ed will check into this.
- Marietta, Mineral County - Sonya will check RCI report for potential contact
- Humboldt, Pershing County -
- Gold Hill & Virginia City - Sonya will contact Gary Hames for potential contact
- Antelope Valley & Warm Springs Valley, Washoe County - Marty Scheuerman will provide contacts
- Incline Village, Washoe County - Sonya will contact Tia
- Mt. Rose Corridor, Washoe County - Pat Murphy will provide contact
- Rancho Haven, Washoe County - Sonya will check with Jerry Magner
- Cherry Creek, White Pine County - Ruta will check into this

**Speaker contacts/confirmation**

- Ed - Pete Anderson (confirmed), Governor Gibbons (Allan Biaggi was asked to confirm), BLM reps (Ruta is still working on this), Norb Szureck (confirmed)
- Elizabeth - Rick Martin (pending), Margie Gunn (pending)
- Pat - John Copeland (confirmed), Stan Heinrich (pending)
- Greg - Gary Schiff (pending), Gray Jarvis or Stephanie (pending)
- Elwood - Gus Miranda or rep from Insurance Industry (confirmed)
- Vinson - John Carrigan was replaced with Steve Tyron (pending)

**Invite letters - Ed/Vinson**

Vinson and Ed have finalized a letter and an additional Who/What/Where insert. Since the postcards just went out a few days ago, these letters should be mailed in early August, with a RSVP date of September 1. Sonya noted that the hotel block information needs to be added to either the letter or insert. She will provide this information to Vinson.

Sonya added that the postcards direct people to the livingwithfire.info website for more information. She has added a page of information about the Summit, a list of contacts from the planning group (one key person per agency), and the list of extreme- and high-rated communities involved. A copy is attached to these minutes or can be found on the website home page. If anything is missing or needs to be changed, notify her as soon as possible.

**Community Matrices - Sonya/Kim**

Kim was able to help tremendously by completing most of the High-rated community matrices. There are only five missing, which are all in Douglas County and require extra attention as the reports are different than the RCI reports. Sonya will finish these matrices.

**Other Summit Materials**

- Resources (list of contacts) by county - It was decided that Sonya would compile this data if others would send her their information, compiled by county, as follows:
  - BLM - Ruta
  - NDF - Mike
  - NRCS - Jill
  - GID - Jack
  - Tahoe Resources - Andrew
  - Chapter Leaders - Andrew

- RCI reports by community - Sonya will have copies ready for packets
- Action Plan Form by community - Ed will format
- Funding Sources Contacts - Ed and Sonya will compile

**Facilitators - Mike**

Mike was not present at the meeting, but reported via Ed that he is working on this list and will ask them to attend the Group process dry run on August 23.

**Lunch/Breaks Sponsors - Andrew**

Sonya has not yet provided the cost estimates for lunch and/or breaks, so Andrew was not able to approach any sponsors. This will be done in the next few weeks. Sevil Omer, Reno Gazette-Journal (RG-J), added that the RG-J is very interested in getting involved with this event and becoming more responsive to community needs. She will ask to set up a meeting with her Executive Editor to discuss this option, possibly asking them for sponsorship of some portion of the event.

**Coordination of Media**

Sonya asked whether we should be putting out media alerts and press releases as one joint effort, or will each agency do their own? The group agreed that it is critical that we use a shared approach, rather than having many different sets of alerts/releases getting released to the media. This must be statewide as well, so the same information must get distributed to all field offices/locations for release. Marty Scheuerman suggested that Steve Frady could take the lead on coordinating this effort.

The press conference that was added to the agenda for 4:15pm was discussed. Sonya stated that her PIO, Claudene Wharton, felt this was a terrible time to hold a press conference. It won't make the early news, and the media may not even come as they are scrambling to put together their stories at that time. Instead, she suggested we include an agenda with the press release so that the media can choose what parts they wish to cover. The group agreed with this, so the press conference will be removed from the agenda.

**Travel Stipends for attendees - Sonya/Ed**

The group decided that it would ensure a better turnout, especially from the community leaders and volunteer fire departments, if we were able to offer stipends to these groups. This would not be offered to the representative from established fire departments, County Managers, or others who most likely have travel allowances. Ed and Sonya will establish a budget and determine the reimbursement rate based on number of miles traveled to get to the meeting. A separate insert will be included in the invitation mailer to only those target groups. Sonya will get this information to Vinson as soon as possible.

**Dry run for Breakouts - Mike/Elwood**

This will take place at our next planning meeting. Members of the Fire Safe Council Board Meeting will be encouraged to participate as well.

**4.0 Next meeting**

The next meeting is set for August 23 starting at 1:30pm at the same location.

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force and Subcommittee Chair**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450  
Jim Walker NDOT

Date: 27 July 2007

Time: 9 a.m. -10:30 a.m.

Purpose: To provide review, revise and update the Nevada HMP. Also discuss agenda items for the Subcommittee meeting on July 30, 2007.

- 1) Discussed agenda items with the Subcommittee Chair
- 2) Discussed Section 5
- 3) Discussed Section 6
  - a. Subcommittee chair provided a rough draft of section 6.1.2
  - b. The consultant agreed to type the process into Section 6
- 4) The Chairwoman agreed to put Sections 5 and 6 on the website for the Subcommittee to review.

The meeting was closed. The Task Force meeting is scheduled on August 3, 2007.

**Nevada Hazard Mitigation Planning Committee**  
**Subcommittee: Mitigation Plan**  
Division of Emergency Management Executive Office  
Carson City, Nevada 30 July 2007

**1.0 MEETING PURPOSE**

The purpose of this meeting is to update the Nevada Hazard Mitigation Plan (NHMPC). At this meeting, the Subcommittee was requested to do the following agenda items:

- a. Review and approval of minutes
- b. Develop criteria for evaluation of the revised Nevada HMP for Section 6.
- c. Review, discuss, and possible approval of Section 5 draft
- d. Review, discuss, and possible approval of Section 6 draft

**2.0 WELCOME AND INTRODUCTIONS**

In attendance:

**Acting Committee Chair:** Jim Walker – Nevada Department of Transportation  
Cynthia Bagley - Division of Emergency Management/Consultant  
Stacey Giomi – Carson City Fire  
Kelvin Hickenbottom – Nevada Division of Water Resources  
Robert Martinez - Nevada Division of Water Resources  
Rick Martin – Nevada Division of Emergency Management  
Glade Myler - DAG/Nevada Division of Emergency Management  
David D. Patrick - SPWB  
Jon Price - NBMG  
Jeff Underwood - Nevada State Climate Office

Conference Call:

Keith Forbes - DAG  
Ron Lynn – NHMPC, Building Official

**3.0 BACKGROUND AND INFORMATION PACKET**

FEMA requires that each State updates the State Hazard Mitigation Plan every three years. The State of Nevada's Hazard Mitigation Plan was written and approved in October 2004. The deadline for the update of this plan is the end of September 2007.

Standard State Hazard Mitigation Plan Review Crosswalk: The crosswalk is based on the *Multi-Hazard Mitigation Planning Guidance Under the Disaster Mitigation Act of 2000*, published by FEMA with revisions dated November 2006. The crosswalk contains all the requirements for the SHMP approval.

Nevada Hazard Mitigation Plan 2007 Section Four: Section four of the updated plan contains the mitigation goals, objectives, and potential actions for the State of Nevada.

Nevada Hazard Mitigation Plan 2007 Section Five: Section five contains the funding and technical assistance for coordinating local mitigation planning.

Nevada Hazard Mitigation Plan 2007 Section Six: Section six contains the plan maintenance process for the Nevada HMP.

State and Local Mitigation Planning How-to-Guide: Developing the Mitigation Plan and identifying mitigation actions and implementation strategies.

Hazard Mitigation Planning: Part Five Types of Mitigation Measures: A quick and easy guide for writing mitigation goals and objectives.

#### **4.0 OLD BUSINESS**

1. Review and Approval of Meeting Minutes from 25 June 2007.
  - a. The Subcommittee approved the minutes
2. Overview on the Updating of the Nevada HMP:

The Subcommittee Chair provided an update of what has been done on the Nevada HMP and what still needs to be done. The sections that need to be completed are the following:

Section Two: information on planning and minutes  
Appendix D: Minutes of meetings  
Section Three: Vulnerability and Risk Assessment  
Section Four: Goals, Objectives, and Action Items

The rest of the sections are completed and need to be reviewed by the Subcommittee.

3. Provide sample of Goals, Objectives, and Action Items to members for future reference:

The Subcommittee members were provided goals, objective, and action items samples from Section Four. The members were informed that NDF were writing wildfire goals, Division of Water Resources, were writing flood and dam safety goals, and the Earthquake Safety Council are writing earthquake goals.

However, the Subcommittee members were asked to assist these divisions in composing mitigation objectives and action items.

**5.0 NEW BUSINESS**1. Develop a criteria for the evaluation of the revised Nevada HMP for Section 6:

The Subcommittee Chair allowed the members until August 10 2007 to read and revise Section Six.

2. Review , discuss, and possible approval of Section Five:

There were question about the format of Tables 5-2 to 5-6. Once it was understood that each box had a separate project, the Subcommittee members were satisfied with Section Five.

Also, Jon Price questioned the usefulness of Table 5-7. The consultant explained that the Table had already been deleted.

Once these questions were answered by the Task Force, the Subcommittee Chair asked for a motion to approve this section. It was approved by the Subcommittee.

3. Review, discuss, and possible approval of Section 6:

The Subcommittee members requested that they had more time to review this Section. The Subcommittee Chair requested that the members send their edits and reviews to Elizabeth Ashby by August 10, 2007.

**6.0 PUBLIC COMMENT PERIOD**

There were no comments from the public.

**7.0 ANNOUNCEMENT OF FUTURE MEETINGS**

**Future Meeting Dates:** The Subcommittee approved the next meeting dates as August 27<sup>th</sup>, September 24<sup>th</sup>, and October 25<sup>th</sup>.

The next meeting will be held on August 27<sup>th</sup> 2007. It will begin at 1:30 p.m. at the Division of Emergency Management Building located at 2478 Fairview Drive. Elizabeth Ashby will contact everyone in advance of the meeting.

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450

Date: 3 Aug 2007  
Time: 9 a.m. -3 p.m.

Purpose: To discuss and develop Goals, Objectives, and Mitigation Actions of Section Four.

- 1) Mitigation Actions in Section Four
  - a. Read corresponding crosswalk section
  - b. Consulted goal, objective, and action items section from local hazard mitigation plans
  - c. Inputted the goals, objectives, and action items into Mitigation Actions in Section Four.
- 2) Elizabeth started the analysis for these items.

The Task Force agreed to finish this section on the next meeting.

The meeting was closed. Next meeting will 10 August 2007 to review agenda items for the Subcommittee meeting with the Subcommittee Chair.

**Nevada Hazard Mitigation Planning Committee  
Subcommittee: Planning  
Task Force**

Chairwoman: Elizabeth Ashby 775-687-0314  
Cynthia Bagley 775-220-7450

Date: 10 Aug 2007  
Time: 10 a.m. -3 p.m.

Purpose: To discuss and develop Goals, Objectives, and Mitigation Actions of Section Four.

- 1) Mitigation Actions in Section Four
  - a. Organize remaining goals, objectives, and action items into Table 4-7.
  - b. Type in Elizabeth's analysis of the local jurisdiction actions and projects.
- 2) Mitigation Goals and Objectives in Section Four
  - c. Put goals from Earthquake Safety Council (Jon Price) into the goal covering earthquake mitigation goals.
  - d. Put goals from Division of Water Resources into the goal covering flooding.
  - e. Put goals from Division of Water Resources into goals covering dam failure.

The meeting was closed. Next meeting will be 16 August 2007 to review edits from the Subcommittee for Section 6 and Section 4.

**Planning Meeting - Nevada WUI Fire Summit  
Summary**

University of Nevada Cooperative Extension  
Carson City July 26, 2007

**1.0 Introductions**

In attendance:

Beth Brady - US Forest Service  
Lori DeGristina - State of Nevada Fire Marshal Office  
Mike Dondero - Nevada Division of Forestry  
Ruta Glinski - Bureau of Land Management  
Ann Grant - Nevada Fire Safe Council  
Vinson Guthreau - Nevada Association of Counties  
Jack Jacobs - Kingsbury General Improvement District  
Elwood Miller - Nevada Fire Safe Council  
Pat Murphy - Nevada Fire Safe Council  
Sevil Omer - Reno Gazette-Journal  
Joan Presley - Reno Fire Department  
Greg Reed - Kingsbury General Improvement District  
Janice Roberts - Nevada Fire Safe Council  
Jill Sarick - North Tahoe Conservation District  
Marty Scheuerman - Reno Fire Department  
Sonya Sistare - University of Nevada Cooperative Extension  
Ed Smith - University of Nevada Cooperative Extension

**2.0 Where are we?**

Ed reviewed the progress on the Summit plans so far. At the last meeting, we were all given assignments to help establish/confirm the panelists and other details. Please review the June 28<sup>th</sup> meeting minutes if needed.

**3.0 Assignment Reports****Identify Participants and guests and their contact info - Sonya**

Sonya distributed and reviewed the 3 spreadsheets with the group, asking for assistance in certain communities as follows:

- 1) County Managers - This list is complete, and has been reviewed by Vicki at NACO.
- 2) Firefighting Agencies by community - There was some missing information, and the group helped fill in the blanks and Ruta will check on Lucky Nugget, Midas, Osino, Humboldt.
- 3) Community Representative - This list still has a lot of missing information. Anyone who can assist with information in any of these communities should contact Sonya as soon as possible. Those communities are:
  - Eastgate, Churchill County -
  - Nelson, Trout Creek, Tornio Ranch in Clark County - Sonya will check with Kim Otero or Chief Quaram.
  - Bodie Flats & Fish Springs in Douglas County - Ed will check into these.
  - China Springs, Douglas County -
  - Sheridan Acres, Douglas County - Pat Murphy will provide a contact.
  - Topaz Ranch Estates - Ask Ronna Hubbard
  - All Elko communitites - Sonya was still working on this and will contact Mike McCarty or Gary Zunino. In many cases, the VFD Chief will also serve as the community representative.

- Eureka, Eureka County - Sonya will check with Joyce Jeppesen
- Fort McDermitt, Humboldt County - Sonya will check with Brad Schulz
- Eagle Valley/Ursine, Lincoln County -
- Pioche/Caselton, Lincoln County - Sonya will check with Chris Faehling
- Silver City, Lyon County - Ed will check into this.
- Marietta, Mineral County - Sonya will check RCI report for potential contact
- Humboldt, Pershing County -
- Gold Hill & Virginia City - Sonya will contact Gary Hames for potential contact
- Antelope Valley & Warm Springs Valley, Washoe County - Marty Scheuerman will provide contacts
- Incline Village, Washoe County - Sonya will contact Tia
- Mt. Rose Corridor, Washoe County - Pat Murphy will provide contact
- Rancho Haven, Washoe County - Sonya will check with Jerry Magner
- Cherry Creek, White Pine County - Ruta will check into this

### Speaker contacts/confirmation

- Ed - Pete Anderson (confirmed), Governor Gibbons (Allan Biaggi was asked to confirm), BLM reps (Ruta is still working on this), Norb Szureck (confirmed)
- Elizabeth - Rick Martin (pending), Margie Gunn (pending)
- Pat - John Copeland (confirmed), Stan Heinrich (pending)
- Greg - Gary Schiff (pending), Gray Jarvis or Stephanie (pending)
- Elwood - Gus Miranda or rep from Insurance Industry (confirmed)
- Vinson - John Carrigan was replaced with Steve Tyron (pending)

### Invite letters - Ed/Vinson

Vinson and Ed have finalized a letter and an additional Who/What/Where insert. Since the postcards just went out a few days ago, these letters should be mailed in early August, with a RSVP date of September 1. Sonya noted that the hotel block information needs to be added to either the letter or insert. She will provide this information to Vinson.

Sonya added that the postcards direct people to the livingwithfire.info website for more information. She has added a page of information about the Summit, a list of contacts from the planning group (one key person per agency), and the list of extreme- and high-rated communities involved. A copy is attached to these minutes or can be found on the website home page. If anything is missing or needs to be changed, notify her as soon as possible.

### Community Matrices - Sonya/Kim

Kim was able to help tremendously by completing most of the High-rated community matrices. There are only five missing, which are all in Douglas County and require extra attention as the reports are different than the RCI reports. Sonya will finish these matrices.

### Other Summit Materials

- Resources (list of contacts) by county - It was decided that Sonya would compile this data if others would send her their information, compiled by county, as follows:
  - BLM - Ruta
  - NDF - Mike
  - NRCS - Jill
  - GID - Jack
  - Tahoe Resources - Andrew
  - Chapter Leaders - Andrew

- RCI reports by community - Sonya will have copies ready for packets
- Action Plan Form by community - Ed will format
- Funding Sources Contacts - Ed and Sonya will compile

**Facilitators - Mike**

Mike was not present at the meeting, but reported via Ed that he is working on this list and will ask them to attend the Group process dry run on August 23.

**Lunch/Breaks Sponsors - Andrew**

Sonya has not yet provided the cost estimates for lunch and/or breaks, so Andrew was not able to approach any sponsors. This will be done in the next few weeks. Sevil Omer, Reno Gazette-Journal (RG-J), added that the RG-J is very interested in getting involved with this event and becoming more responsive to community needs. She will ask to set up a meeting with her Executive Editor to discuss this option, possibly asking them for sponsorship of some portion of the event.

**Coordination of Media**

Sonya asked whether we should be putting out media alerts and press releases as one joint effort, or will each agency do their own? The group agreed that it is critical that we use a shared approach, rather than having many different sets of alerts/releases getting released to the media. This must be statewide as well, so the same information must get distributed to all field offices/locations for release. Marty Scheuerman suggested that Steve Frady could take the lead on coordinating this effort.

The press conference that was added to the agenda for 4:15pm was discussed. Sonya stated that her PIO, Claudene Wharton, felt this was a terrible time to hold a press conference. It won't make the early news, and the media may not even come as they are scrambling to put together their stories at that time. Instead, she suggested we include an agenda with the press release so that the media can choose what parts they wish to cover. The group agreed with this, so the press conference will be removed from the agenda.

**Travel Stipends for attendees - Sonya/Ed**

The group decided that it would ensure a better turnout, especially from the community leaders and volunteer fire departments, if we were able to offer stipends to these groups. This would not be offered to the representative from established fire departments, County Managers, or others who most likely have travel allowances. Ed and Sonya will establish a budget and determine the reimbursement rate based on number of miles traveled to get to the meeting. A separate insert will be included in the invitation mailer to only those target groups. Sonya will get this information to Vinson as soon as possible.

**Dry run for Breakouts - Mike/Elwood**

This will take place at our next planning meeting. Members of the Fire Safe Council Board Meeting will be encouraged to participate as well.

**4.0 Next meeting**

The next meeting is set for August 23 starting at 1:30pm at the same location.

**Nevada Hazard Mitigation Planning Committee**  
**Subcommittee: Mitigation Plan**

Division of Emergency Management Executive Office  
Carson City, Nevada      September 24, 2007

**1.0 MEETING PURPOSE**

The purpose of this Subcommittee is to update the Nevada Hazard Mitigation Plan (Nevada HMP). At this meeting, the Subcommittee was requested to do the following agenda items:

- n. Review and approval of minutes
- o. Prioritizing the action items for the SHMP
- p. Approval of Sections 3, 4 7 and 8

**2.0 WELCOME AND INTRODUCTIONS**

In attendance:

**Committee Chair:** Jim Walker – Nevada Department of Transportation  
Stacey Giomi – Carson City Fire  
Robert Martinez - Nevada Division of Water Resources  
Glade Myler - DAG/Nevada Division of Emergency Management  
Jeff Underwood - Nevada State Climate Office  
Elizabeth Ashby, SHMO  
Jean-Paul Huys, NDEP  
Rick Diebold – City of Las Vegas, Emergency Mgmt.

Conference Call:

**3.0 REVIEW AND APPROVAL OF MEETING MINUTES FROM AUGUST 27, 2007**

A motion was made by Stacey Giomi to approve the meeting minutes; the motion was seconded by Rick Diebold and approved unanimously.

**4.0 OLD BUSINESS**

- a. Jim Walker explained that FEMA approved a one-week time extension for the submission of the plan. This will allow for a one more week of data compilation. A motion was made to ask the agencies that developed the action items to provide a prioritization to staff of five to ten of the action items using the STAPLEE process by Thursday, October 4, 2007. The prioritization should include costs for the action items. Staff is to forward the prioritization to the Subcommittee by Monday, October 8. The members will provide input on a teleconference October 10, 2007 at 1:30 pm. The rating for the action items will be high, medium or low. The motion was seconded and approved unanimously.  
The Chair directed staff to provide an updated version of Section 7 and 8 for review by the Committee by Wednesday, September 26.

**5.0 New BUSINESS**

- a. The Chair continued with the plan submission and review process. Sections 3 and 4 will be completed by October 8 for review by the Subcommittee members. The subcommittee will review and make the appropriate recommendations to the full Committee at the October 10 teleconference.

The full Committee is tentatively scheduled to meet October 11 or 12 to review and discuss the submission of the plan to FEMA.

Further discussion regarding continued quarterly meetings to revise the approved version of the plan followed. The chairs stated the meetings will continue to be the last Monday of the first month of the quarter at 1:30 pm.

A recap of the calendar is shown below:

Sept 26 Distribution of revised Sections 7 and 8 by staff

Oct 4 Deadline for submission to staff of prioritized action items to include costs.

Oct 8 Distribution of prioritized action items and Sections 3 and 4 to Subcommittee members for review

Oct 10 Teleconference meeting for Subcommittee to review, discuss and possibly approve prioritization of action items, Sections 3, 4, 7 and 8. Distribution of the plan to the full Committee for their review.

Oct 12 Special teleconference meeting for the full Committee to review, discuss and possibly approve the submission of the plan to FEMA.

#### **6.0 PUBLIC COMMENT PERIOD**

There were no comments from the public.

#### **7.0 ANNOUNCEMENT OF FUTURE MEETINGS**

**Future Meeting Dates:** The Subcommittee approved the next meeting date January 28, 2008 at 1:30.

**Nevada Hazard Mitigation Planning Committee**  
**Subcommittee: Mitigation Plan**

Division of Emergency Management Executive Office  
Carson City, Nevada      September 24, 2007

**1.0 MEETING PURPOSE**

The purpose of this Subcommittee is to update the Nevada Hazard Mitigation Plan (Nevada HMP). At this meeting, the Subcommittee was requested to do the following agenda items:

- q. Review and approval of minutes
- r. Prioritizing the action items for the SHMP
- s. Approval of Sections 3, 4 7 and 8

**2.0 WELCOME AND INTRODUCTIONS**

In attendance:

**Committee Chair:** Jim Walker – Nevada Department of Transportation  
Stacey Giomi – Carson City Fire  
Robert Martinez - Nevada Division of Water Resources  
Glade Myler - DAG/Nevada Division of Emergency Management  
Jeff Underwood - Nevada State Climate Office  
Elizabeth Ashby, SHMO  
Jean-Paul Huys, NDEP  
Rick Diebold – City of Las Vegas, Emergency Mgmt.

Conference Call:

**3.0 REVIEW AND APPROVAL OF MEETING MINUTES FROM AUGUST 27, 2007**

A motion was made by Stacey Giomi to approve the meeting minutes; the motion was seconded by Rick Diebold and approved unanimously.

**4.0 OLD BUSINESS**

- a. Jim Walker explained that FEMA approved a one-week time extension for the submission of the plan. This will allow for a one more week of data compilation. A motion was made to ask the agencies that developed the action items to provide a prioritization to staff of five to ten of the action items using the STAPLEE process by Thursday, October 4, 2007. The prioritization should include costs for the action items. Staff is to forward the prioritization to the Subcommittee by Monday, October 8. The members will provide input on a teleconference October 10, 2007 at 1:30 pm. The rating for the action items will be high, medium or low. The motion was seconded and approved unanimously.  
The Chair directed staff to provide an updated version of Section 7 and 8 for review by the Committee by Wednesday, September 26.

**5.0 New BUSINESS**

- a. The Chair continued with the plan submission and review process. Sections 3 and 4 will be completed by October 8 for review by the Subcommittee members. The subcommittee will review and make the appropriate recommendations to the full Committee at the October 10 teleconference.

The full Committee is tentatively scheduled to meet October 11 or 12 to review and discuss the submission of the plan to FEMA.

Further discussion regarding continued quarterly meetings to revise the approved version of the plan followed. The chairs stated the meetings will continue to be the last Monday of the first month of the quarter at 1:30 pm.

A recap of the calendar is shown below:

- Sept 26 Distribution of revised Sections 7 and 8 by staff
- Oct 4 Deadline for submission to staff of prioritized action items to include costs.
- Oct 8 Distribution of prioritized action items and Sections 3 and 4 to Subcommittee members for review
- Oct 10 Teleconference meeting for Subcommittee to review, discuss and possibly approve prioritization of action items, Sections 3, 4, 7 and 8. Distribution of the plan to the full Committee for their review.
- Oct 12 Special teleconference meeting for the full Committee to review, discuss and possibly approve the submission of the plan to FEMA.

#### **6.0 PUBLIC COMMENT PERIOD**

There were no comments from the public.

#### **7.0 ANNOUNCEMENT OF FUTURE MEETINGS**

**Future Meeting Dates:** The Subcommittee approved the next meeting date January 28, 2008 at 1:30.

**Nevada Hazard Mitigation Planning Committee**  
**Subcommittee: Mitigation Plan**

Division of Emergency Management Executive Office  
Carson City, Nevada      September 24, 2007

**1.0 MEETING PURPOSE**

The purpose of this Subcommittee is to update the Nevada Hazard Mitigation Plan (Nevada HMP). At this meeting, the Subcommittee was requested to do the following agenda items:

- t. Review and approval of lead agencies' prioritized action items
- u. Prioritizing the action items for the SHMP based on the lead agencies' input
- v. Approval of Sections 3, 4 7 and 8

**2.0 WELCOME AND INTRODUCTIONS**

In attendance:

**Committee Chair:** Jim Walker, Nevada DOT  
Jon Price, UNR, BMG  
Robert Martinez - Nevada Division of Water Resources  
Elizabeth Ashby, SHMO  
Rick Diebold – City of Las Vegas, Emergency Mgmt.  
Stacey Giomi – Carson City Fire

Conference Call:

**3.0 New BUSINESS**

- a. The members received the prioritized list of action items for earthquake, wildfire, flood and dam failure from the lead agencies. UNR, BMG provided the earthquake, NDF provided wildfire, and NDWR provided the flood and dam failure high ranked action items. All action items were prioritized using the STAPLEE process. The items were reviewed, one hazard at a time.
- b. With no additional input from the members, Mr. Walker asked for a motion to approve the listings. The motion was made, seconded and approved unanimously. Staff was directed to combine the listings into a final table and prioritize with the values provided by each lead agency.
- c. Section 3, 4 7 and 8 were discussed. Concerns were raised by several members regarding the formatting of the sections and missing labels for tables and figures. Staff assured the members these issues will be changed prior to submission of the final draft to FEMA. A motion was made to recommend the approval of the submission to FEMA of the draft plan by NHMPC. The motion was seconded and approved unanimously.

**4.0 PUBLIC COMMENT PERIOD**

There were no comments from the public.

**5.0 ANNOUNCEMENT OF FUTURE MEETINGS**

**Future Meeting Dates:** The Subcommittee approved the next meeting date January 28, 2008 at 1:30 pm.

Minutes of the  
Nevada Hazard Mitigation Planning Committee  
Special meeting October 12, 2007

The Nevada Hazard Mitigation Planning Committee met from 1:30 p.m. until 2:22 p.m. on Friday, October 12, 2007 in the Emergency Operations Center, Division of Emergency Management, Carson City, Nevada. These minutes and related documents are posted on the Web site for the committee (<http://www.nbmng.unr.edu/nhmpc/nhmpc.htm>).

Attendees included:

Elizabeth Ashby, Nevada Division of Emergency Management (DEM), Proxy for Jeanne Ruefer\*  
Kelli Barratti and Kacey KC for Bob Ashworth\*, Nevada Division of Forestry  
Terri Garside, Nevada Bureau of Mines and Geology  
Jonathan Price\*, Nevada Bureau of Mines and Geology  
Jim Reagan\*, Sierra Pacific and Nevada Power  
Jeanne Ruefer\*, Washoe County Department of Water Resources  
Margi Gunn-Nutmans\*, Lincoln County and Proxy for Mike Cyphers\*  
Gary Dunn\*, City of Sparks.  
Rick Diebold\*, Las Vegas Fire Department

\* indicates a member of the Board of Directors.

Members of the Board of Directors of the Committee who were unable to attend include:

Gale Fraser\*, Clark County Regional Flood Control District  
Christine James\*, Nevada Department of Conservation and Natural Resources, Division of Water Resources  
Jim Walker\*, Nevada Department of Transportation

A quorum of directors (seven) was present.

### **WELCOME AND INTRODUCTIONS**

Jon Price chaired the meeting.

### **SPECIAL MEETING**

The chair asked for comments on the individual sections of the plan from all members present. Comments regarding formatting and inconsistency in data were raised. Jim Reagan raised the concern about the relevancy of the pipeline maps with hazardous materials. The Committee agreed to remove the map. Margie Gunn wanted to know if the information from the local jurisdictions came from their local mitigation plans. Jon Price explained inconsistencies in the hazard ratings by locals and the state. This is something he felt needed to be pursued further to eliminate the inconsistency. Gary Dunn asked about the crosswalk and its completion as the version the members reviewed is not yet finished.

Jon Price stated the plan was in a rough review process by the UNR, BMG professional editor. A more thorough review will be done as the plan is revised and updated by the editor.

Staff assured the members a final review of the formatting, table and figure labeling will be done prior to submission. The completion of the crosswalk and the addition of meeting minutes are pending and will be accomplished prior to submission as well.

The chair asked for a motion to approve with the indicated corrections and revisions. A motion was made, seconded. Discussion about the FEMA's review of the plan within 30 days followed, with the expectation of the plan being returned for revisions. This will be a good time to make any necessary modifications. The motion was approved unanimously.

#### **PUBLIC COMMENTS**

There were no public comments.

#### **ADJOURN**

The meeting adjourned at 2:22 p.m.